

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS

UNAUDITED FINANCIAL STATEMENTS
AUGUST 31, 2018



INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members,
CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS:

We have reviewed the accompanying financial statements of Canadian Federation of Library Associations that comprise the statement of financial position as at August 31, 2018 and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Federation of Library Associations as at August 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

OHCD LLP.
OUSELEY HANVEY CLIPSHAM DEEP LLP
Licensed Public Accountants

Ottawa, Ontario
December 21, 2018

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS

UNAUDITED STATEMENT OF FINANCIAL POSITION AS AT AUGUST 31, 2018

	2018		2017	
CURRENT ASSETS				
Cash	\$	39,634	\$	87,837
Investments		3,000		-
Accounts receivable		28,373		19,422
Prepaid expenses		1,752		1,675
	\$	72,759	\$	108,934
CURRENT LIABILITIES				
Accounts payable	\$	15,375	\$	31,816
Deferred membership dues (note 3)		31,594		60,577
		46,969		92,393
NET ASSETS				
Unrestricted		25,790		16,541
	\$	72,759	\$	108,934

Approved on behalf of the Board:

Director

Director

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS

UNAUDITED STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED AUGUST 31, 2018

		2018		2017
Balance (deficit) beginning of year	\$	16,541	\$	(6,640)
Net revenue for the year		9,249		23,181
Balance end of year	\$	25,790	\$	16,541

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS

UNAUDITED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED AUGUST 31, 2018

	2018	2017
REVENUE		
Memberships	\$ 123,124	\$ 120,633
Royalties	2,965	22,262
National Forum	19,117	-
Interest and other	1,535	-
	146,741	142,895
EXPENSE		
Consulting	2,174	80,476
National Forum	8,687	12
Government relations	12,430	14,329
Translation	10,733	10,957
Professional fees	5,240	5,407
Insurance	776	667
Travel	8,872	527
Donations	-	324
Advertising and promotions	1,181	404
Bank charges	203	134
Management services	78,117	4,548
Office	9,079	1,929
	137,492	119,714
NET REVENUE FOR THE YEAR	\$ 9,249	\$ 23,181

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS

UNAUDITED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED AUGUST 31, 2018

	2018	2017
CASH PROVIDED BY (USED FOR)		
OPERATING ACTIVITIES		
Net revenue for the year	\$ 9,249	\$ 23,181
Changes in operating components of working capital:		
Accounts receivable	(8,951)	(18,922)
Short term investments	(3,000)	-
Prepaid expenses	(77)	(1,675)
Accounts payable	(16,441)	29,269
Deferred revenue	(28,983)	11,688
	(48,203)	43,541
CHANGE IN CASH FOR THE YEAR	(48,203)	43,541
Cash beginning of the year	87,837	44,296
CASH END OF YEAR	\$ 39,634	\$ 87,837

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS

NOTES TO UNAUDITED FINANCIAL STATEMENTS AUGUST 31, 2018

Canadian Federation of Library Associations (the "Federation") is a not-for-profit corporation, without share capital, incorporated under the Canada Not-for-Profit Corporations Act, and as such, is generally exempt from income taxes.

The Federation's objective is to be the united, national voice of Canada's library community. The Federation works to advance library excellence in Canada, champion library values and the value of libraries, and influence national and international public policy impacting libraries and their communities.

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

a) Revenue recognition

The Federation follows the deferral method of accounting for contributions. Membership fees are recognized as revenue in the year in which the related expenses are incurred. Royalties are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

b) Use of estimates

The preparation of financial statements in conformity with Canadian standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from these estimates. These estimates are reviewed annually and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

c) Financial instruments

Investments in equity instruments quoted in an active market are initially recognized at fair value and are subsequently measured at the year-end fair value. Other financial instruments are initially recognized at fair value and are subsequently measured at cost, amortized cost or cost less appropriate allowances for impairment.

2. FINANCIAL INSTRUMENTS

The Federation's financial instruments consist of cash, investments, accounts receivable and accounts payable. Unless otherwise noted, it is management's opinion that the Federation is not exposed to significant interest rate, currency, credit, liquidity or market risks arising from its financial instruments and the carrying amount of the financial instruments approximate their fair value.

CANADIAN FEDERATION OF LIBRARY ASSOCIATIONS

NOTES TO UNAUDITED FINANCIAL STATEMENTS
AUGUST 31, 2018

3. DEFERRED REVENUE

Deferred contributions consist of funding received relating to the following year.

	2018	2017
Balance, beginning of the year	\$ 60,577	\$ 48,889
Less: amount recognized as revenue in the year	(60,577)	(48,889)
Plus: amount received related to the following year	31,594	60,577
Balance, end of year	\$ 31,594	\$ 60,577

4. COMPARATIVE INFORMATION

Certain of the comparative figures have been reclassified to conform to the financial statement presentation adopted in the current year.