



Canadian Federation of Library Associations
Fédération canadienne des associations de bibliothèques

Board of Directors Meeting
Réunion du Conseil d'administration
Thursday March 21, 2024 – jeudi 21 mars 2024
12:00pm – 2:00pm ET – 12 h à 14 h HE
Zoom Meeting
Minutes

Attending: Michael Rogowski, Andrea Cecchetto, Mélanie Raymond, Laura Winton, Emily Jaeger-McEnroe, Mary-Jo Romaniuk

Attendees joining at 12:55PM EST: Cate Carlyle, Tracy Therrien, Monika Machacek

Regrets: Lorisia MacLeod, Nora Hehemann

Guests: Lita Barrie, Anita Brooks Kirkland

A. Cecchetto called the meeting to order at 12:03 p.m. (EST)

1. Approval of the Agenda / Approbation de l'ordre du jour

Motion to approve the Agenda with the following amendments:

- CSL Requested Position Statement moved to Item 5.1
- Core Priorities for Climate Action and Advocacy moved to Item 5.2

Moved by: M. Raymond

Seconded by: MJ. Romaniuk

Carried

2. Approval of [February 8th, 2024 Minutes](#) - Approbation du procès-verbal du [février 8 2024](#)

Motion to approve the Minutes for February 8, 2024 with the following amendments:

- Correction to spelling of M. Raymond's name
- Add a note in 6.1 that the Seconder was not recorded.

Moved by: L. Winton

Seconded by: E. Jaeger-McEnroe

Carried

3 Conflict of Interest Check / Vérification du conflit d'intérêts

No conflicts of interest were noted.

4. Approval of Consent Agenda - Approbation de l'ordre du jour des consentements

4.1 Email Motions:

Motion that CFLA signs the [A2K Coalition letter to WIPO](#) brought forward by the Copyright Committee regarding WIPO's 45th session of the Standing Committee on Copyright Related Rights. (February 21, 2024)

Moved by: L. Winton

Seconded by: none
Carried (March 1, 2024)

4.2 The board received the executive summary

Motion to receive the consent agenda.
Moved by: M. Raymond
Seconded by: MJ. Romaniuk
Carried

5. Decision Items - Points de décision

5.1. Canadian School Libraries Requested Position Statement A. Brooks-Kirland

Presentation Summary: Canadian School Libraries (CSL) is the national school library association. They have approached CFLA to make a statement on School Libraries. Though resourcing and governance of school libraries is a provincial responsibility, the need for appropriately resourced school libraries is a matter of national concern. The CSL created a draft Position Statement for CFLA to review.

Motion that CFLA-FCAB collaborate with CSL to issue a position statement in support of Canadian school libraries.

Moved by: L. Winton
Seconded by: M.J. Romaniuk

Discussion: CFLA IFC Committee would like to be involved in the creation of this statement. CSL is eager to create a working group to assist in the creation of the statement. CFLA Board will connect IFC Chair with CSL to work on the statement.

Carried

5.2 [Core Priorities for Climate Action & Advocacy](#) L. Barrie

Motion that the CFLA-FCAB Board endorses BCLA's Core Priorities for Climate Action and Advocacy and Calls to Action as outlined in BCLA's Climate Action Statement: Essential Climate Justice Responsibilities in the Library Sector.

Moved by: L. Winton
Seconded by: M. Raymond

Discussion: L. Winton asked the presenter what it means for CFLA to endorse something from another association. L. Barrie explained that the CAC feels BCLA has done excellent work creating these core priorities. Rather than duplicate work to create CFLA's own core priorities, CAC intends to adopt and amplify the Core Priorities outlined by BCLA to guide their work on a national level. BCLA will be credited for the foundational work.

In favour: L. Winton, M. Raymond
Abstained: MJ Romaniuk, E. Jaeger-McEnroe
Chair, A. Cechetto votes in favour

Carried

5.3: Cate Carlyle as new APLA Representative M. Rogowski

Motion that Cate Carlyle be appointed to the CFLA-FCAB Board as the APLA Representative.

Moved by: E Jaeger-McEnroe
Seconded by: L. Winton
Carried

5.2: IFC New Chair: Michael Nyby

Motion that Michael Nyby be accepted as the new Chair of the CFLA-FCAB Intellectual Freedom Committee
Moved by: L. Winton
Seconded by: MJ. Romaniuk
Carried

5.3: Update terminology for IFC chair / vice chair

Motion that CFLA-FCAB approve the change in terminology in the Intellectual Freedom Committee Terms of Reference to allow the Committee to appoint a Chair and Vice Chair or to appoint two Co-Chairs.
Moved by: L. Winton
Seconded by: M. Raymond
Carried

Motion that CFLA-FCAB approve the change in terminology in the Intellectual Freedom Committee Terms of Reference to state that the Committee shall have at least 10 and up to 12 members, with the intent of including one membership for a current MLIS graduate student.
Moved by: L. Winton
Seconded by: MJ. Romaniuk
Carried

5.4: Copyright Committee New Chair: Donald Taylor

Motion that Donald Taylor be accepted as the new Chair of the CFLA-FCAB Copyright Committee
Moved by: L. Winton
Seconded by: M. Ramond
Carried

1:55PM EST Board Members Cate Carlyle, Tracy Therrien, Monika Machacek joined the meeting.

5.5: [Copyright Committee Request for Approval:](#)
[CFLA Position Paper on Public Lending Rights](#)

L. Winton

Motion that the CFLA-FCAB Board of Directors approves the Draft CFLA-FCAB Public Lending Rights Positions Paper as presented.
Moved by: L. Winton
Seconded by: MJ. Romaniuk
Carried

5.6: [Communication Policy update - Report with reasoning](#)
[Sample Certification template](#)

L. MacLeod

Motion that the amended Communications Policy with inclusion of the Certificate of Thanks be approved

Moved by: L. Winton

Seconded by: M. Ramond

Discussion: The Board agrees with the idea and process presented, but feels the language included in the policy amendment is procedural. The procedural details should be removed from the policy and placed in a communications procedure document to supplement the policy.

Motion withdrawn by L. Winton

Action: The policy will be returned to L. MacLeod, who brought the motion to the table, to remove procedural details and return with simplified language at the next Board meeting.

5.7: [Communications Strategy](#)

A. Cechetto/L. Winton

Motion that the CFLA-FCAB Board approves the development of a Communication Strategy to address the priorities identified in the report entitled “Proposal for CLFA Communication Strategy”

Moved by: L. Winton

Seconded by: C. Carlyle

Discussion: How are the two motions presented in the briefing note connected? The first motion will approve the plan to create the communications policy as presented. The second motion commits funds to achieve the scope of work approved in the first motion.

Carried

Motion that the CFLA-FCAB Board approves the expenditure of up to \$20,000 to engage external expertise in the development of a communications strategy.

Moved by: L. Winton

Second by: M.J. Romaniuk

Discussion: This would be roughly 15% of our operating budget. This item is an investment for the betterment of the organisation. We will need to ensure that the strategy is developed with the available resources of the CFLA-FCAB in mind. Once the Strategy is developed, implementation and accountability will need to be considered separately.

Carried

5.8 [Governance Review](#)

A. Cechetto/L. Winton

Motion that the CFLA-FCAB Board approves the recommendation to create a task force to host a series of engagement workshops on the topics of Governance and Organisational Review to be conducted in April-May 2024.

Moved by: L. Winton

Seconded by: M. Raymond

Carried

5.11: National Forum - Proposal from OLA

A. Cechetto

Background: OLA has approached CFLA to host the 2025 National Forum in response to the call CFLA-FCAB put out following the last Board meeting.

Motion that CFLA-FCAB accept the proposal to host National Forum 2025 at the 2025 OLA Superconference and create a planning task force to begin planning

Moved by: M. Machacek

Seconded by: M. Raymond

Discussion: Cate Carlyle and Melanie Raymond volunteered to lead the planning committee. They will reach out to CFLA Committees to gather representatives to join the task force and report back at the next meeting.

Carried

6 Discussion Items - Points de discussion

6.1: Spring Newsletter

M. Rogowski

The Spring Newsletter is being created. Please reach out to M. Rogowski with any proposed additions.

6.2: [Advocacy Strategy](#)

A. Cechetto/L. Winton

[Strategic Advocacy Pillars, Impact](#)

Discussion: The Board is supportive of the proposed process and plan and eager to learn more as the work progresses. More information regarding engagement will be sent out by L. Winton and A. Cechetto as work progresses.

7. Updates from Committees - Mises à jours des comités

7.1 Cataloguing and Metadata

N. Heheman

N. Heeheeman is absent, no updates.

7.2 [Copyright](#)

L. Winton

The Board received the update from L. Winton as presented in the briefing note.

7.3 Intellectual Freedom

E. Jaeger-McEnroe

IFC continues their review of CFLA/CLA position papers as requested by the CFLA Board. IFC is working on guidelines for labelling materials, getting the word out about the joint challenges database. IFC have raised a concern regarding the CLA website, who owns it, and how we are going to recover information from the site if it goes down. MM. Rogowski will investigate.

7.4 Indigenous Matters

L. MacLeod

L. MacLeod is absent, no updates

7.5 Climate Action Committee

M. Raymond

M. Raymond notes that CAC updates were covered in L. Barrie's presentation

8. Other Business - Autres affaires

8.1 CFLA-FCAB Board Members at Upcoming events

None.

9. Next Meeting - Prochaine réunion: May 2nd, 2024

10: Adjournment - Clôture de la séance

Motion that the Board adjourns the meeting

Moved by: M. Machacek

Carried

Meeting adjourned at 2:02 PM EST