



Canadian Federation of Library Associations
Fédération canadienne des associations de bibliothèques

**Board of Directors Meeting
Réunion du Conseil d'administration**

Thursday January 11, 2024 – jeudi 11 janvier 2023

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom Meeting

Minutes

Attending: Michael Rogowski, Andrea Cecchetto, Brad Doerken, Mélanie Raymond, Laura Winton, Denis Chouinard, Lorisia MacLeod, Brett Waytuck, Nora Hehemann, Tracy Therrien

Regrets: Ann Smith, Monika Machacek,

Meeting began at 12:02 p.m. (EST)

1. Approval of the Agenda / Approbation de l'ordre du jour

Approved by general consensus

2. Approval of November 30th, 2023 Minutes / Approbation du procès-verbal du 30 novembre 2023

Approved by general consensus

4 Conflict of Interest Check / Vérification du conflit d'intérêts

4.1 As the Executive Board did not meet last month, there was no Report from the Executive Committee

4.2 Board decisions made by email - Décisions du CA prises par courriel

None

5. Decision Items - Points de décision

5.1: IFC Letter to Federal Government re: Charter 2(b)

BACKGROUND: A letter will be submitted to the Federal Government due to the overwhelming amount of book challenges and banning circulating through the media. We are hoping to move forward with some kind of letter campaign to flag it as a major issue.

DISCUSSION:

T. Therein: What does the committee hope to be gained by this? I'm concerned about politicizing the issue. We have a government that is committed to Intellectual Freedom and against book banning, I wouldn't want to politicize it for another government who could supplant it. So I'm wondering what is to be gained by this.

M. Raymond: It's taking a principled stance. It's quite possible that the current government might not be as supportive of Intellectual Freedoms as we hope, and if we don't talk about it, who will.

L. MacLeod: The fourth paragraph of this draft letter includes what they hope would be done, which is a public statement in support of Intellectual Freedom. The specifics of what this statement looks like isn't identified, but we are hoping from this proposal, to gain. CFLA would assist in this matter, for collaboration in this stance. Does that help clarify what they hope to see?

T. Therein: Yes, it just seems that the section of charter 2b doesn't seem to be under threat, but there is a second reading of a different bill, and there could be a trend. We have a committee who does oversee this for our board, and I hope we are doing our due diligence

B. Waytuck: It's already politicized and people are targeting our board. I would stand with the IFC in submitting this. Our Government has already limited access to information, and CFLA has a responsibility to stand in solidarity for free access, and I would stand firmly in support for this.

MOTION: Approve this letter as drafted, and send it to the PR Firm for review and submission.

Motioner: B. Waytuck, Second: M. Raymond

Further Discussion:

T. Therein: Thank the board for having the opportunity to discuss this issue. I will be supporting this motion.

L. MacLeod: Proposed Next Step: Send it to the public relations firm to review it. They may have recommendations around language and form.

B. Doerken: If a different political party were in power would we draft a different statement? I would say no, so in that case I'd be in favour of this statement.

Approved Unanimously.

5.2: Board Handbook

BACKGROUND: The group has been busy at finalizing the board handbook. There were a few amendments which has now been applied to the handbook.

DISCUSSION:

M. Raymond: Could we include something that identifies what the National Forum is, as it's never identified. Maybe a quick explainer paragraph on it.

L. MacLeod: Since we only had two thus far, what it actually is, is in flux as it's looked very different in each one. Maybe part of the planning of 2025 can incorporate what the National Forum actually is. Could that be a good way of handling this?

M. Raymond: Absolutely.

Winton: Can we add something to include on who will update this, who owns it, and how often do we update / maintain it to make sure it's up to date.

M. Raymond: Since there's a great chart indicating what needs to be done at what time, we could include this here in October.

L. MacLeod: It could be the responsibility of the Chair to review the handbook and bring it to the board for October.

Motion: Approve the Drafted CFLA Handbook with the amendment of the ownership and editing of the handbook

Mover: B. Doerken, Second: L. Winton

Approved Unanimously.

NEXT STEPS:

Include in the planning of definition of the National Forum, a definition of the National Forum.

5.3: National Forum Draft Call Update

BACKGROUND: Michael/Michelle has dug up an old draft of a call for member associations for the national forum that we are going through and updating.

DISCUSSION:

B. Doerken: I suggest we allow those who are involved to wordsmith the call out for an update. We can submit it to the executive board to review and approve.

NEXT STEPS: Make an action item for the next executive board meeting for this item.

5.4: IFC & CFE Joint Databases MOU

BACKGROUND: Things took a turn. The IFC and CFE have agreed to share a database for both organizations that each will contribute to. It does take into consideration the

anonymity issue that the IFC had. It looks like it's the best case scenario for each side of things.

DISCUSSION:

B. Doerken: If the committee is satisfied with how this has turned out, then I'm satisfied with it.

L. MacLeod: This has an anonymous option for submission, which covers the main issue IFC had. This also is a proposed MOU for the two organizations, to begin the work and start promoting the fact we no longer have two databases, and only the one.

A Cecchetto: It would be good to have a timeline on when we can announce and promote this.

L. MacLeod: Should we add a note on could we get some kind of timeline on when we can let the news out? The only thing I would recommend as an amendment would be the final point, I would add a deadline within this additional more substantive MOU.

M. Raymond: I can put this motion in, so that they have 365 days to the second last bullet point for an amendment to this document.

Motioner: M. Raymond, Seconded: N. Hehemann

Vote: To accept this MOU with the amendment

Accepted Unanimously.

NEXT STEPS:

Send it back to the IFC and get a copy of the signed MOU.

6. Discussion Items - Points de discussion

6.1: Board Liaisons for 2024

BACKGROUND: This is to remind everyone that the first board meeting after the AGM organized to know who's going to be the liaisons for each of our committees. So far we have:

Brad Doerksen as Cataloguing and Metadata

Lorisa MacLeod as Indigenous Matters Committee

Andrea Cecchetto as Climate Action Committee

Melanie Raymond as Intellectual Freedom

Ann Smith as Copyright

The only one we need to replace will be Brad's, as he will be leaving the board in February, but this is also a reminder for those who are continuing their time on the board, please let us know if you'd like to continue this role, or if you'd like to step down. We have a lot of liaisons who were on the liaison roles, and we would love to see more board members who were not on the executive board filling those roles as liaisons.

6.2: SSHRC Partnership Engage Grant

BACKGROUND: There was a presentation with a list of researchers who presented their findings that CFLA was extremely engaged in advocacy. They had a key theme of what turns advocacy into action, and they want to continue this research. There is a grant that needs a partnership with an organization, and they're hoping to partner with us for this grant. They will take on the large part of the work, and we will help out how we can. Currently, we are drafting the grant proposal, and due to time constraints, we'll be circulating the finalized proposal via email, hopefully before the AGM.

DISCUSSION:

A. Cecchetto: How would people know this would be an option for them?

L. MacLeod: This is the first time we've been approached with this. Luckily, because the main work is on the researchers shoulders, this isn't our responsibility.

NEXT STEPS:

Keep your eyes out for the email coming your way.

6.3: ALA Committee on Accreditation

BACKGROUND: This is a standing position for ALA to allow for CFLA to sit on the Committee on Accreditation to make recommendations for ALA. We would send this out to our members and community as a call out for a four year term that's non-renewable. We are looking for someone who has experience in accreditation. They sit as the Canadian Representation for ALA.

We will be reviewing each school, it was the most rewarding, but most time consuming.

MOTION by B. Waytuck: We strike a task force to advertise this and review the Canadian individual for the ALA Accreditation individuals who submit their names. The task force would be made up of B. Waytuck, L. MacLeod, and M. Rogowski.

Seconded by L. Winton.

L. MacLeod: When do we need this done by?

B. Waytuck: End of February will be fine.

L. MacLeod: Since your term with CFLA ends prior to the end of February, would you be ok staying on this task force past your board term?

B. Waytuck: Absolutely. We should also add this to the board handbook to be done every four years in December.

Motion passed Unanimously.

B. Waytuck, M. Raymond to move and second the amendment to create a task force for the ALA Accredited Committee in the handbook every four years in November.

Motion Passed Unanimously.

Next Step: M. Rogowski will connect with Linda about this notion and have a name by the end of February.

7. Items for Information - Points d'information:

7.1 Board and Executive Turnover

BACKGROUND: With the new year coming quickly, we will need a new representative for our board and executive committees for those who will be leaving us. We have a replacement for all board roles except the Prairies Representative and the Quebec Representative. M. Rogowski will be reaching out to those organizations to get their nominee for the board.

As a reminder, our representatives from OLA, LAA, CARL, CULC, Quebec, and the Prairies will need to start the process of finding a replacement for the CFLA Board.

Next Step: M. Rogowski to email the board with a callout for the Treasurer and Secretary role.

7.2: Financial Update

A Cecchetto gives a financial update

7.3: Audit Review

BACKGROUND: Our Audit is almost finished and we'll need to approve the process to present at the AGM. There will be an email with the audit acceptance for our AGM package.

7.4: AGM Attendance

BACKGROUND: Since our next board meeting is directly following the AGM on February 8th, be sure to attend the AGM so that you will be able to attend the meeting on time after the AGM.

8: Update from Committees

8.1: Cataloguing and Metadata Standards

None

8.2 Copyright

None

8.3: Intellectual Freedom

We covered a lot, but two other things. They did have a stand alone meeting to review their TOR. We don't have the final version yet, but it should be coming out soon, and I'll submit that. The policies and position statements are under review and we'll be putting something forward for a new bill over information restriction.

8.4: Indigenous Matters Committee

The update is written and in the meeting folder, since Lorisia and Kirk attended the Indigenous Librarian forum and the next one will be hosted in Canada. If CFLA is able to offer support to allow the IMC Chair and Indigenous Ancestry Rep to attend, that would be great.

8.5 Climate Action Committee

None

8. Other Business - Autres affaires

8.1: Any conferences or events that you're planning to attend, please let us know about it here.

9. In-Camera - Huis Clos

Going into Camera Motion: M. Raymond & N. Hehemann

In-Camera

9.1 Contract Services Review

Motion to go out of camera: L. Winten & N. Hehemann

10: Establish next Meeting / Prochaine réunion

February 8th, 2024, After the AGM

12: Adjournment / Clôture de la séance

Meeting adjourned: 1:19 p.m. EST