



Canadian Federation of Library Associations  
Fédération canadienne des associations de bibliothèques

**Board of Directors Meeting  
Réunion du Conseil d'administration**

Thursday February 9, 2023 – jeudi 9 février 2023

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom Meeting

**Minutes**

**Attending:** Lorisia MacLeod, Michael Rogowski, Andrea Cecchetto, Brad Doerken, Ann Smith, Jessica Knoch, Brett Waytuck, Mary Chevreau, Denis Chouinard, Tracy Therrien

**Regrets:** none

**Meeting began at 12:46 p.m. (EST)**

**1. Approval of the Agenda / Approbation de l'ordre du jour**

Without objection, approved by general consensus.

**2. Appointment of Officers:**

Loricia MacLeod as Chair

Jessica Knoch as Vice Chair

Andrea Cecchetto as Treasurer

Acclaimed by general Consensus.

**3. Approval of January 12th, 2023 Minutes / Approbation du procès-verbal du 12 janvier 2023**

Approved by general consensus

**4 Conflict of Interest Check / Vérification du conflit d'intérêts**

No Conflict of Interest

**5. Approval of Consent Agenda / Approbation de l'ordre du jour des consentements**

Approval of the consent agenda through Consensus

### **5.1. Board Orientation package**

Please be sure to review and familiarize yourself with the material found in these packages.

### **5.2. Board Policies**

Please take your time and familiarize yourself with the policies. These will help guide your work on the board.

### **5.3. Board Meeting Schedule**

Make sure that the proposed dates work for you. A reminder email with the agendas for each meeting will go out two weeks prior to the meeting. This will be your opportunity to add anything to the agenda and make sure you'll be able to attend.

## **6. Decision Items - Points de décision**

### **6.1: Board Liaisons Replacements: Cataloguing & Intellectual Freedoms**

BACKGROUND: We are looking for anyone to step forward to serve as our liaisons for the Intellectual Freedoms Committee and the Cataloguing and Metadata Standards Committee as Katya Borrás and Sharon Rankin are stepping down from the board. If anyone is interested in serving in one of these positions, please let Michael Rogowski know. We are also looking for a Secretary, as Jessica Knoch is now our Vice Chair.

ACTION: Please let MR know if interested in any of these positions. They will send out an email reminder to the board.

AC: I am interested in the Intellectual Freedoms Committee.

### **6.2: Signing Authority Update**

BACKGROUND: With the new board, we'll need to update our signing authorities by taking off those who are no longer on the board, and adding those who are newly elected.

Motion: Remove Hélène Carrier from the signing authority and add Jessica Knoch.

Mover: Andrea Cecchetto, Seconder: Brett Waytuck

No Discussion, All approved unanimously

DISCUSSION:

M. Chevreau: Are we going to investigate a new bank, as I know how painful the process is.

L. MacLeod: We are looking into this.

A Cecchetto: We will most likely make the switch before the next board comes in.

M. Chevreau: I'm very glad this conversation is happening.

### 6.3: IFC/CFE Partnership

BACKGROUND: We asked IFC to meet with CFE that both databases were doing very similar work. Discussion was had of the possible options so that there was limited overlap. Both parties are eager to work together. The Intellectual Freedoms Committee will need approval for a partnership with the Center For Freedom of Expression as per their policies.

They want it out by February for the Freedom to Read Week. There are no financial components to this, so an MOU won't be necessary.

Motion: To approve a partnership between IFC and CFE for working with their two challenge databases.

Mover: Ann Smith, Seconder: Jessica Knoch.

DISCUSSION:

M. Chevreau: Will the way CFLA collects their data cease? Or what is the process?

L. MacLeod: We would still collect data and share it with CFE. Anyone who would not feel comfortable sharing their information with CFE wouldn't have that information shared.

M. Chevreau: This doesn't solve anything. There's only joint branding, and still two databases.

J. Knoch: I believe it would maintain one database with two access points and appropriate branding of data.

B. Doerken: Clarity is needed before moving forward.

L. MacLeod: So the board motion would be: the board approves the partnership with CFE with pending clarifications:

- Will there be two collection portals with one database?
- Will the IFC database be a separate thing, or an amalgamation of the CFE database?
- How will we handle some of the finer details about the collection and interpretation of the data

NEXT STEPS:

We would get info on these clarifications today or tomorrow, look over these clarifications over the weekend to approve for Monday so they can still meet their February deadline.

## **7. Discussion Items - Points de discussion**

### **7.1 National Forum Update**

BACKGROUND: B. Doerken has been in talks with MLA and the Planning team of J. Knock, B. Doerken, and M. Rogowski are meeting with MLA's planning committee later on this evening to have a preliminary meeting to discuss a joint conference. MLA is holding a vertical conference this spring. We are hoping to get a sense of what the partnership will look like, and if this is feasible. It is being held at the same time as WILU, so that is something to consider.

Some preliminary discussion topics have already been identified: Intellectual Freedoms, Safety and Security, Accessibility, and Climate Change. The National Forum would take place before the 2 day conference for a full day. We are hoping to run it as close to a cost neutral event as possible.

DISCUSSION:

A Smith: This is scheduled for May of this year?

J. Knoch: Yes, we will be moving quite quickly through this process.

NEXT STEPS: The team will report back via email on how the meeting with MLA went.

## **7. Items for Information - Points d'information**

### **7.1 IFLA Elections**

IFLA will begin opening the process for their members to submit names for their upcoming election. We have material from IFLA as an FYI that we can send out to our members. L. MacLeod will be working with the wording for the communication to put out to our members for the next week. The princess is short and easy.

### **7.2 Drive Documentation Walk Through:**

Deferred to the next meeting.

### **7.3: Web Banner Spreadsheet**

BACKGROUND: We have a rotating banner on our website and we like to keep it as timely as possible, so if there's anything you'd like to see on it, please let M. Rogowski know.

#### **7.4: Update from Committees: Cataloguing and Metadata Standards**

No Update.

#### **7.5 Update from Committees: Copyright**

A Smith: Bill 1C is being heavily discussed for the copyright committee.

#### **7.6: Update from Committees: Intellectual Freedom**

None

#### **7.7: Update from Committees: Indigenous Matters Committee**

None

#### **8. Other Business - Autres affaires**

8.1: Any conferences or events that you're planning to attend, please let us know about it here.

#### **9. In-Camera - Huis Clos**

None.

#### **10: Establish next Meeting / Prochaine réunion**

March 23rd, 2023

#### **12: Adjournment / Clôture de la séance**

Meeting adjourned: 1:40 p.m. EST