



Canadian Federation of Library Associations
Fédération canadienne des associations de bibliothèques

**Board of Directors Meeting
Réunion du Conseil d'administration**

Thursday September 8, 2021 – jeudi 28 septembre 2021

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom Meeting

Minutes

Attending: Lorisia MacLeod, Michael Rogowski, Andrea Cecchetto, Katya Borrás, Hélène Carrier, Todd Mundle, Mary Chevreau, Brad Doerken, Ann Smith, Jessica Knoch, Graeme Tennant, Brett Waytuck.

Regrets: Katya Borrás, Sharon Rankin

Meeting Began at 12:01 p.m. (EST)

1. Approval of the Agenda / Approbation de l'ordre du jour

Without objection, approved.

2. Approval of July 28th Minutes / Approbation du procès-verbal du 28 juillet

Without objection, approved.

3 Conflict of Interest Check / Vérification du conflit d'intérêts

No Conflict of Interest

4. Approval of Consent Agenda / Approbation de l'ordre du jour des consentements

Approval of the consent agenda through Consensus

4.1. Report from the Executive Committee / Approbation de l'ordre du jour des consentement

No questions.

4.2. Board decisions made by email / Décisions du CA prises par courriel

4.1.1: noe

5. Decision Items - Points de décision

5.1: Quickbooks Migration

BACKGROUND: The CFLA accounting software SAGE is coming up for renewal on September 22nd, and it costs \$1,015.87 a year to run. We are planning on migrating to Quickbooks which will come out to just over \$28.25 a month. This will be a savings of \$676.8 yearly. Other advantages are the current treasurer and office coordinator will be able to access our accounts through their own computers as SAGE is not Mac compatible.

DISCUSSION:

This will require a motion as it will need to be recorded for our financial records, as well as to have good documentation.

J. Knoch to motion, B. Waytuck to second. All in favour, motion passed

NEXT STEPS: M. Rogowski to coordinate with the bookkeeper to start the migration process.

5.2: Statement on AI Authorship & 5.3: Statement on Text and Data Mining

Context: The copyright committee has brought forth these two items to be approved by the board for distribution to our members. As these items were added last minute, these items will be circulated after the meeting via email to be voted on no later than Tuesday.

All in favour, for this process.

6. Discussion Items - Points de discussion

6.1 CFLA Budget

A Cecchetto presents the budget as prepared.

T. Mundle to move to accept the budget as presented. H. Carrier to seconded. The Budget has been approved by the board.

6.2 2023 Federal Pre-Budget Ask

A. Cecchetto has worked with CARL and CULC in making sure this year's pre-budget ask is both unified with the other national library associations while also being unique to CFLA. The ask has gone to Will from Impact Affairs, who has drafted this current

document. As it was just uploaded today, we will circulate it with items 5.2 and 5.3 to be voted on no later than Tuesday.

6.3. Strategic Plan

A. Cecchetto is looking for another person to help with the Strategic Plan along with H. Carrier. This will help in conducting an environmental scan for key priorities for CFLA. We also want each board member to take some time and fill out the survey to help identify their member organizations priorities. From this, we would like to identify the goals and objectives from these priorities.

TIMELINE: Ideal if we could have a strategic plan by the next AGM, February 9th, 2023. But it might also be good to engage with the new incoming board.

ACTION: If you are interested in joining the Strategic Planning Committee, please let Andrea, H el ene, and Michael know.

6.4: The National Forum

J. Knoch: An exact date has yet to be determined, but it will take place in May of 2023. We will be meeting with the planners of ABQLA on Tuesday the 12th of September to start the initial planning.

It will be a one day forum with two main themed discussions:

1. Intellectual Freedom
2. Climate Change

These are the preliminary ideas, and are subject to change. We are open to other ideas.

We are also looking for panel speakers and "key" speakers to help lead and deliver conversations. The key, take home message is: Nationwide discussion and conversation:

Creating a deeper presence via:

- Presence on our website leading to the past forum
- Branding for the forum that would go from forum to forum
- Establishing all documentation for future planning committees: Planning schedules, Terms of Reference, graphics.

We also need one more board member to help us out with all of this, as well as volunteers for the day (doesn't need to be board members).

L. MacLeod: Priority travel compensation will be given to those who are on the planning committee.

B. Doerkson: I volunteer to be the other board member.

L. Macleod: As we have a few members absent, M. Rogowski will identify both this position and the Strategic Plan as looking for other volunteers.

7. Items for Information - Points d'information

7.1 Web Banner Sheet: Reminder to put in those items in the spreadsheet, and if any questions come up, please e-mail M. Rogowski

7.2: National Library Month

M. Rogowski has been working with OLA on developing the National Library Month Materials that will go up on our website soon. We currently have the graphic for libraries to print off and use. Please let your member organizations know that more is coming soon.

7.3: Update from Committees: Cataloguing and Metadata

No news is good news. S Rankin was not present.

7.4: Update from Committees: Copyright

A Smith: just a question regarding NIKLA and where the overlap will be.

L. MacLeod: NIKLA is a 3rd party independent from us. We are happy to work with them, but we are two separate entities.

7.5: Update from Committees: Intellectual Freedom

No current Update

7.6: Update from Committees: Indigenous Matters Committee

No current updates.

8. Other Business / Autres affaires

OLA's Super Conference Call for Presentations is currently open. We encourage everyone to think about session ideas and submit to help spread the CFLA word.

LM, HC, & MR to draft a proposal for a conversation with LM as CFLA Chair for their update. If this session is accepted, is there anything you'd like us to cover in Q&A style session?

9. In-Camera - Huis Clos

Discussion of IFLA Letter

10: Establish next Meeting / Prochaine réunion

October 20th, 2022

12: Adjournment / Clôture de la séance

Meeting adjourned: 12:58 p.m. EST