



Canadian Federation of Library Associations  
Fédération canadienne des associations de bibliothèques

**Board of Directors Meeting**  
**Réunion du Conseil d'administration**  
Thursday June 16, 2021 – jeudi 16 juin 2021  
12:00pm – 2:00pm ET – 12 h à 14 h HE  
Zoom Meeting  
**Minutes**

**Attending:** Lorisia MacLeod, Michael Rogowski, Sharon Rankin, Katya Borrás, Hélène Carrier, Todd Mundle, Ann Smith, Mary Chevreau, Brad Doerken, Jessica Knoch, Graeme Tennant.

**Regrets:** Brett Waytuck, Andrea Cecchetto

**Meeting Began at 12:04 p.m. (EST)**

**1. Approval of the Agenda / Approbation de l'ordre du jour**

Without objection, approved.

**2. Approval of May 5th Minutes / Approbation du procès-verbal du 24 mars**

Without objection, approved.

**3 Conflict of Interest Check / Vérification du conflit d'intérêts**

No Conflict of Interest

**4. Approval of Consent Agenda / Approbation de l'ordre du jour des consentements**

**4.1. Board decisions made by email / Décisions du CA prises par courriel**

**4.1.1: IFLA Nominations**

Action item: Executive committee will make a recommendation to the board of nominees for CFLA-FCAB vote. Will also create IFLA voting procedure for handbook.

**5. Decision Items - Points de décision**

**5.1: IFC Terms of Reference**

A. Smith to put the motion and M. Chevreau seconded.

H. Carrier motioned to add: "The Committee is responsible for reviewing applications to the Intellectual Freedom fund as CFLA-FCAB Intellectual Freedom Committee representative on the OLA Committee"

Unanimously passed.

T. Mundle: move to add "Position" in the first bullet and remove "It's own Position" from the second. J. Knoch seconded the motion.

All in favour with one absened.

T. Mundle: Add the following statement to the second bullet:

These will be based on the principles and documents identified within the mandate above, namely intellectual freedom as defined by the universal declaration of human rights, the Canadian charter of rights and freedoms, and the CFLA-FCAB statement on intellectual freedom.

Approved unanimously.

IFC TOR approved as amended, unanimously passed.

#### 5.2: Revised Advocacy Policy

Context: A task force has looked over the Advocacy Policy and updated it.

Motion: Move to approve the new advocacy policy.

Movers: S. Rankin and H. Carrier

All in favour, motion passed.

#### 5.3: Revised Conflict of Interest Policy

Context: A task force has looked over the Conflict of Interest Policy and updated it to allow committees to work together on projects, and give resources in dealing with harassment.

Motion: Move to approve the Conflict of Interest policy as amended.

Movers: T. Mundle and S. Rankin.

Motion approved.

#### 5.4: Revised CFLA Staff Policy

Context: A task force has looked over the delegation of authority policy and the executive director's limitations, and decided to condense the two policies into one which serves all CFLA staff.

Motion: to Approve the Staff scope of responsibilities Policy:

Mover: B. Doerken, T. Mundle.

Motion Approved.

## **6. Discussion Items - Points de discussion**

### 6.1 Climate Crisis Action Committee

Background: M. Rogowski and A. Cecchetto sits on the OLA's Climate Crises in Libraries Committee and it has been identified that there needs to be a national scope on this issue. We are working on creating this committee for CFLA. Is there any discussion from the board on this?

None.

Next steps: work with Sarah Roberts, the head at OLA's Climate Crises in Libraries Committee to draft a letter of intent for this, work on a mandate and terms of reference for the board at the next board meeting.

### 6.2 Policy revision Task force

T. Mundle and B. Doerken to assist in reviewing and revising the following policies:

Meeting Policy, Board Member Roles, Board Officer Policy, possible Executive Committee policy

## **7. Items for Information - Points d'information**

7.1: SAGE UPDATE: M.Rogowski with the help of M. Chevreau and Janice Colussi have been able to get the most current information into our Sage account to begin work on the year and a new budget.

7.2: Treasurer's Report: Postponed to next meeting

7.3: Web Banner Sheet: Reminder to put in those items in the spreadsheet, and if any questions come up, please e-mail M. Rogowski

7.4: Twitter Analytics:

7.5: Update from Committees: Cataloguing and Metadata

S. Rankin: Two motions to approve:

Motion one: Reappoint those who already sit on these committees for another three year term. Seconded by M. Chevreau

Any Discussion? None.

All in favour, passed unanimously.

Motion two: proposal to set up a review process for Code of Ethics . M. Rogowski to email the link to this so we can review and approve it over email.

7.6: Update from Committees: Copyright

7.7: Update from Committees: Intellectual Freedom

7.8: Update from Committees: Indigenous Matters Committee

## **8. Other Business / Autres affaires**

## **9. In-Camera - Huis Clos**

## **10: Establish next Meeting / Prochaine réunion**

July 28th, 2022

## **12: Adjournment / Clôture de la séance**

Meeting adjourned: 2:010 p.m. EST