

Board of Directors Meeting
Réunion du Conseil d'administration
Friday February 12, 2021 – vendredi 12 février 2021
12:00pm – 2:00pm ET – 12 h à 14 h HE
Zoom Meeting
Minutes

Attending: Lorisia MacLeod, Michael Rogowski, Andrea Cecchetto, Sharon Rankin, Katya Borrás, Hélène Carrier, Todd Mundle, Ann Smith, Brett Waytuck, Brad Doerken, Jessica Knoch.

Regrets: Graeme Tennant, Mary Chevreau

Meeting Began at 12:00 p.m. (EST)

1. Approval of the Agenda / Approbation de l'ordre du jour

K. Borrás mover, A. Smith seconded.

Motion passed unanimously.

2. Approval of February 11th Minutes / Approbation du procès-verbal du 11 février

J. Knoch mover. A. Cecchetto seconded.

3 Conflict of Interest Check / Vérification du conflit d'intérêts

None identified.

4. Approval of Consent Agenda / Approbation de l'ordre du jour des consentements

4.1. Board decisions made by email / Décisions du CA prises par courriel

4.1.1: Canadian Library Community Expresses Support for Ukraine

No opposed to the general ratification of this

4.2. Report from the Executive Committee / Rapport du Comité exécutif

No questions or comments

4.3. Business Arising from the Minutes / Affaires déroulantes des procès-verbaux

4.3.3: National Forum

L. MacLeod: ABQLA to host CFLA-FCAB national forum in 2023. L.M. has met with

Co-Presidents to discuss this.

4.3.4: Signing Authority Update

M. Rogowski: Still working with Scotiabank to get full access to our financial account.

4.3.5: Guidelines for the Education of Library Technicians

L. MacLeod: Redrafting the guidelines for the education of library technicians. We should expect this by June 2022.

5. Treasurer's Report / Rapport du trésorier/de la trésorière

Postponed until the next meeting when we have full access to our accounts.

6. Decision Items / Points de décision

6.1: Committee Policy Revised

Context: Inclusions of quarterly report template meant to facilitate communication between committees and boards.

A Cecchetto to move. A. Smith to Second.

Discussion:

S. Rankin: Add in how the liaisons are involved.

Motion: Add in how committees are formed, or point where that information can be found.

H. Carrier moved. A. Cecchetto second. Motion passed

Vote: approve as amended: All in favour. Motion Passed.

6.2: Call for Indigenous Matters Chair.

Context: A statement has been crafted for recruitment for a new IMC chair.

K. Borrás moved. H. Carrier second.

Discussion:

S. Rankin: This should be completed by May 1st, before our next board meeting.

Seconded by B. Doerkson.

Approval of the policy to be translated. Once translated, we can send it out to members and the general public.

All approve. Motion Passed.

6.3: Policy Review Task Force.

Context: We will need a task force for future board policies to be reviewed/re-write/draft a new policy, as needed. The three on the table at this meeting are Committee policy, Financial Policy, and Communication policy.

A Cecchetto moved. B. Doerken second.

Motion for Lorisia MacLeod, Andrea Cecchetto, & Brad Doerksen to review these policies.

H. Carrier motioned. B. Waytuck second.

Motion Passed.

6.4: Strategic Plan Task Force.

Context: CFLA's current strategic plan is due for review in 2022. We need a task force to review this document. Jessica Knoch to chair this task force, Andrea Cecchetto and H  l  ne Carrier to contribute and assist.

Motion: the Strategic Plan Task Force, comprised of Andrea Cecchetto, H  l  ne Carrier, and Jessica Knoch to develop a timeline by the May 5th meeting.

All in favour, motion passed.

6.5: New Bookkeeper:

A Cecchetto: I move that the CFLA-FCAB board accept the appointment of Megan McKean as CFLA-FCAB contract bookkeeper effective April 5th, 2022.

A Cecchetto mover, H. Carrier seconded.

All in favour, motion passed.

7. Discussion Items/Points de discussion

7.1: Request from BCLA to join our Federal Advocacy Efforts

8. Update from Committees / Mises    jour des comit  s

8.1 Cataloguing and Metadata

S Rankin: They are working on a code of ethics for cataloguers

8.2 Copyright

A Smith: Pre-print on CSSRN is going very well

8.3 Intellectual Freedom

K. Borrás: Lots of questions on new Survey Challenges.

8.4 Indigenous Matters - N/A

9 Other Business / Autres affaires

9.1 CFLA-FCAB Board Members at events:

L. MacLeod: This will be where we identify events and conferences we'll be at so we can spread the CFLA news.

10 Web Analytics

10.1: Web Banner Task force.

M. Rogowski to create a spreadsheet that anyone could fill out and add to as items become more relevant.

11: Establish next Meeting / Prochaine réunion

May 5th, 2022

12: Adjournment / Clôture de la séance

Meeting adjourned: 1:45 p.m. EST