

**Board of Directors Meeting**  
**Réunion du Conseil d'administration**

Friday December 18, 2020 – vendredi 13 decembre 2020

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom Meeting

**Minutes**

**Attending:** Julie McKenna, Todd Kyle, Kirk MacLeod, Rebecca Raven, Christine Middlemass, Sonia Smith, Ryan Lewis, Vivian Lewis, Mary Chevreau, Ron Knowling, Katya Borrás

**Meeting Began at 12:02 (EST)**

**Welcome and opening remarks**

**1. Approval of Agenda**

**Approbation de l'ordre du jour**

Moved by M. Chevreau. Carried.

**2. Conflict of Interest Check**

**Vérification du conflit d'intérêts**

None given

**3. Approval of Consent Agenda**

**Approbation de l'ordre du jour des consentements**

3.1. [Approval of the Minutes of Previous](#)  
[Approbation du procès-verbal de la réunion](#)

3.2 [Report of the Executive Committee](#)  
[Rapport du Comité exécutif](#)

3.3 Business Arising from the Minutes  
Affaires déroulantes des procès-verbaux

3.4 Decisions Taken by Email  
Décisions prises par courriel

## **Motion carried**

### **4. Treasurer's Report**

#### **Rapport du trésorier/de la trésorière**

M. Chevreau – due to a death in the family with one of our staff, we have had a delay, and therefore don't have the report ready for this month.

R. Raven – the audit review has gone quiet and we will wait for the first new of the new year to ensure that we have an audit review statement for our AGM and ideally for our January board meeting

T. Kyle – so this current state means we don't have the ability to approve a 2021 budget – can we move to allow the ED to spend moneys based on last years budget (or a percentage)?

M. Chevreau motioned that the board authorize the payment and use of funds for this budget following the pattern of the previous years budget. T. Kyle seconded

Motion carried.

**ACTION ITEM:** R. Raven will send our condolences go out to the staff member at Kitchener Public Library and could we send something out to the family

Motion to receive and file the treasurers report by K. MacLeod, seconded by V. Lewis

Motion carried

### **5. Standing Items**

#### **Points de decision**

##### 5.1 [Report from the ED](#)

R. Raven – another busy month with two things of note: 1) I wanted to give a mid-point thanks to our nominating committee S. Smith and C. Middlemass, as the process moves along, and 2) S. Allison-Cassin's presentation to the Heritage Committee which was exceptionally well received.

**ACTION ITEM:** R. Raven will send a letter of thanks to S. Allison-Cassin on behalf of the board for her successful presentation to the Standing committee on Canadian Heritage

##### 5.2 Reports from Committee Liaisons

5.2.1 BIBFRAME Readiness Task Force Final Report - Cataloguing and Metadata Standards Committee ([French/English](#))

J. McKenna – the task force did an excellent job in putting together the understanding and readiness to move to BIBFRAME and outlining the next best steps

S. Smith – Apologies for the last minute notification, but as this is already in English and French, the task force is ready to promote upon the board's approval  
Motion to table this to the January meeting by V. Lewis and seconded by M. Chevreau

**ACTION:** Add this to the January board meeting agenda

**ACTION:** S. Smith with pass along thanks from the board and ask the task force chair to attend the January meeting

### 5.3 Marketing/Advocacy/Communications

5.3.1 communication to members re: Crown Copyright - provincial communications (Dec 1)

5.3.2 communication with members re: Survey Challenge - IFC

[5.3.3 Heritage Canada Roundtable on COVID Recovery \(Todd\)](#)

5.3.4 LAC Stakeholders Roundtable - Dec 8

5.3.5 Communication to members re: Promoting Digital Literacy in the Community through Public Library Initiatives - Dec 7

5.3.6 Communication to members re: Young Canada Works - Dec 14

### 5.4 Renewal of MOU with University of Alberta for the Indigenous Canada MOOC [Correspondence/ Agreement/Note to File/](#)

J. McKenna – our current agreement with the MOOC will be ending in December, we would like to continue with some clarifications added related to promotion of the MOOC.

R. Knowling moved that the organization can continue this relationship in perpetuity and until an increase of finances or time on behalf of CFLA-FCAB that the executive director and/or chair can undertake this agreement each year, in which case it would be brought back before the board. K. MacLeod seconded.

Motion passed

**ACTION:** R. Raven connect with the UofA to sign the agreement and to ensure that they feel we are meeting our end of the partnership and suggest when we renew it would be for five years.

## 6. Discussion Items

### Points de discussion

6.1 Copyright Committee - draft Statement on Internet Archive (Christina de Castell joining the meeting at 2:30)

[Original Submission of Copyright Committee](#)

[Revised version with Executive Committee edits](#)

R. Raven – we have a very mature and well-informed copyright committee and the work they do is impeccable. They feel passionately that this is an issue that CFLA-FCAB

as a federal advocacy organization and the voice of Canadian libraries, this is something we should specifically be moving on.

## 6.2 [Report from Nominating Committee](#)

C. Middlemass – the process is moving along with 8(?) potential nominees, with a further report to be presented on the January 22<sup>nd</sup> Board meeting

J. McKenna – thank you to you, the Nominating Committee, and R. Raven for your work on this

C. Middlemass – yes, thank you to R. Raven and the parliamentarian for their help on this project

### **Christina DeCastell Joined the Meeting at 1:10 (EST)**

C. de Castille – when we have a role as an association, we have an opportunity to take a role that is a bit stronger than what we can do as individual organizations. We have rights under copyright but in order for them to be maintained they have to be asserted. As the Copyright committee we assert the rights of users and the rights of publishers under the law. We have maintained good relationships with publishers over time even when on opposite sides of an issue. Our role on the committee is to really understanding what our rights are, what they need to be and to act as subject matter experts on the topic. So, we believe it is time to push controlled digital lending (CDL), at least for older materials. To support this, we have a number of supporting organizations, our own process of creating the statement and we believe it is reasonable to take this position in terms of the language used as the role of our committee is to clearly state the position of libraries on the issue.

J. McKenna – thank you for giving us context and perspective on this

T. Kyle – Should CFLA-FCAB be doing something to confirm or solidify the legal position taken on this?

C. de Castille – At this time we won't be able to get an authoritative national opinion on the issue, and I think that the way it needs to be approached is by individual libraries in regards to applying CDL.

T. Kyle – perhaps there is a role there for CLFA-FCAB to help give individual libraries support on this?

C. de Castille – That is what we're currently working on an analysis of case law in Canada as well as a risk assessment tool for Canadian libraries on CDL.

T. Kyle motion to preserve and issue the original text, V. Lewis seconded, and thanked C. de Castille for coming to discuss the issue and hopes the committee doesn't take offense, but understand that the board is doing their role to question potential position statements going forward.

### **C. de Castille left the meeting at 1:38 (EST)**

Motion carried.

**ACTION ITEM:** R. Raven will thank the committee for their work, have the statement translated and get it moved out to the membership

6.3 AGM (strike a team to assist with AGM?)

R. Raven – our parliamentarian(s?) will provide support with this entire process, but we will need to have the agenda package created.

J. McKenna – Thank you

6.4 [Survey Challenge Project](#)

R. Raven – they are looking for an endorsement from the board for this work and please make sure to forward out the work that this project is doing to the membership they represent

## **7. Other Business**

### **Autres affaires**

[7.1 Information for IFLA General Assembly - Feb 12, 2021](#)

J. McKenna - This is being held on the 12<sup>th</sup> of February in Australia (4pm EST on February 11) we need someone to be our proxy for the IFLA General Assembly.

**ACTION:** V. Lewis will confirm whether she can make the meeting, with J. McKenna attending as proxy if she is needed.

[7.2 Draft Board meeting dates - 2021/22](#)

**ACTION ITEM:** J. McKenna asks that members returning to the board next year go to the linked document and confirm whether those dates will work

## **8. Next Meeting (Jan 22, 2021)**

**Prochaine reunion (22 jan 2021)**

## **9. In-Camera Discussion**

**Discussion à huis clos**

## **10. Adjourn**

**Fermeture de la séance**

S. Smith motions to Adjourn

## **11. Meeting Adjourned at 1:57 (EST)**