

**Board of Directors Meeting**  
**Réunion du Conseil d'administration**

Friday July 17, 2020 – vendredi 17 juillet 2020

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom: <https://zoom.us/j/188820604?pwd=bFdHakxmY0RqT09nMENtUzGaDZCz09>

Dial-in: 1.647.558.0588 Canada

Meeting ID: 188 820 604

Password: 675582

**Minutes**

**Attending:** Julie McKenna, Rebecca Raven, Todd Kyle, Kirk MacLeod, Sonia Smith, Christine Middlemass, Vivian Lewis, Stacy Allison-Cassin, Mary Chevreau, Ron Knowling, Katya Borrás

**Regrets:** Ryan Lewis

**Meeting started 12:06 ET**

J. McKenna - Welcome to everyone with a special welcome to R. Raven for her first meeting

**1. Approval of Agenda**  
**Approbation de l'ordre du jour**

**2. Conflict of Interest Check**  
**Vérification du conflit d'intérêts**

None Given

**1. Approval of Consent Agenda**  
**Approbation de l'ordre du jour des consentements**

- 1.1. Approval of the Minutes of the June 5, 2020 Board meeting      Document N° 1  
Approbation du procès-verbal de la réunion du CA tenue le  
5 jun 2020
- 1.2. Report of the Executive Committee  
Rapport du Comité exécutif
- 1.3. Business Arising from the Minutes  
Affaires déroulantes des procès-verbaux

#### 1.4. Decisions made by email

Moved by S. Smith, Seconded by K. MacLeod

Motion Carried

## **2. Treasurer's Report**

### **Rapport du trésorier/de la trésorière**

M. Chevreau – there is not a report for the board for this month due to the transition of the ED role. There will be a full report next month including the year end.

J. McKenna – thanks to M. Chevreau for her help during the transition process

## **1. Discussion Items**

### **Points de discussion**

#### 1.1. Code of Conduct

J. McKenna – this draft was put together by T. Kyle, V. Lewis, and K. MacLeod

T. Kyle – A quick note for clarification, this was initially conceived as a code of conduct for both the board and the committees, and then followed the suggestion of the executive to use it as a code of conduct for the board only, but that in the future we would either task committees to come up with their own code of conduct or to align with this one.

C. Middlemass – can we add a clarification on when items are to be treated as confidential?

V. Lewis – as well as a note that if a board member has a question regarding the confidentiality of an item, they can ask

J. McKenna – also ensure that article 35 of the bylaws is mentioned in the Code of Conduct as follows: Article 35 of the CFLA-FCAB bylaws should be reviewed if action is required

R. Knowling – should we further outline the process of how this is handled in the document?

V. Lewis – as well as a process for appeal?

T. Kyle – yes, I can add that modification

M. Chevreau – as there have been many potential aspects that need to be made, perhaps we can send this back to the working group.

Motion to refer it back to the working group made by M. Chevreau

Motion carried.

#### 1.2. Member Impact Survey

J. McKenna – this is a piece that came from Imapct, our consultants that assist us with lobbying and federal relations. They have suggested that CFLA-FCAB undertake a membership survey in relations to COVID-19, but my potential concern is this is an issue for the members of our member association, rather than the member associations of CFLA-FCAB and that the focus may be too specific to public libraries.

T. Kyle motions to put this on the table for discussion, J. McKenna seconded

R. Raven – Impact appreciates the concerns that the optics do seem to focus on public libraries, but as many of our institutions are publicly funded, they state it could still be of value to move forward with the survey

C. Middlemass – perhaps CARL or CULC might be in a better position to do this work than CFLA-FCAB, also there is a concern of a lack of involvement from survey recipients

V. Lewis – this survey may also portray CFLA-FCAB as out of touch with our membership

T. Kyle – The problem with the questions even asked to public libraries is that right now no one may have any concrete answers, as the impact of COVID-19 is still ongoing

K. Borrás – The survey may be too immediate, and with the situation ongoing any answers may quickly become out of date

R. Knowing – As most library funding gets funneled through provincial governments, so it would be tricky for CFLA to lobby with any results on a national level

R. Raven – would there be any value in condensing this to the highest level

1:00pm V. Lewis left the Meeting

J. McKenna – I would ask for a vote to proceed with the membership

Motion defeated.

ACTION: J. McKenna, T. Kyle, or R. Raven will follow up with Impact

1.3. Pre-Budget Pillars

J. McKenna – motions to move this from decision to discussion section of the agenda, M. Chevreau seconded

Motion carried.

1.4. FCM letter-support for municipalities

J. McKenna motions that the board sends the letter, K. Borrás seconded

Motion carried.

## **2. Discussion Items**

### **Points de discussion**

2.1. Pre-Budget Pillars

T. Kyle – recommended by Impact, of what would likely resonate with the government, these post-COVID priorities would be: Green Infrastructure, Support for digital infrastructure, and Online materials access, as well as one new pillar

R. Raven – that final pillar is career resource and career resource counselling

M. Chevreau – my concern is that these are all very much public library issues, and therefore only focus on one sector of the profession.

S. Allison-Cassin and C. Middlemass both agree with these concerns and C. Middlemass is

concerned that the fourth pillar is too service specific

T. Kyle – all of the pillars can be reworded to reflect libraries in all sectors, rather than simply the public sector and that apply to everyone

R. Knowling – regarding the second pillar – focus on the digital divide is key

J. McKenna – a focus on potential related policies would be beneficial

S. Allison-Cassin – regarding the third pillar it could be a priority to ensure that we include a connection to Canadian-focused content (not just available, but accessible)

J. McKenna – we will need to do some more work on this document – including previous successes, election strategy, and to consult with the chairs of each of our committees asking what do you think is important in CFLA's strategic plan that should be communicated to the federal government

M. Chevreau – should we review the order of the pillars

**ACTION:** After consulting with the four committee chairs, R. Raven will follow up with Impact to bring a better level of understanding between Impact and all of CFLA-FCAB's member association, as well as requesting a timeline of when these need to be completed

## 2.2. Survey Challenge Project

T. Kyle – no board action is required at this time.

M Chevreau and S. Allison-Cassin left the meeting at 1:48 (ET)

### 1. Other Business

#### Autres affaires

J. McKenna – the committee liaison project is moving forward and more info will be available on this soon

### 2. Next Meeting (August 28, 2020) <https://bit.ly/2VLubhb> Prochaine reunion (28 aout 2020) <https://bit.ly/2VLubhb>

#### 1. Adjourn

#### Fermature de la séance

Adjourned at 1:54 ET