

**Board of Directors Meeting
Réunion du Conseil d'administration**

Friday June 5, 2020 – vendredi 5 juin 2020

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom: <https://zoom.us/j/188820604?pwd=bFdHakxmY0RqT09nMENtUzGaDzCz09>

Dial-in: 1.647.558.0588 Canada

Meeting ID: 188 820 604

Password: 675582

Minutes

Attending: Julie McKenna, Todd Kyle, Kirk MacLeod, Sonia Smith, Christine Middlemass, Ryan Lewis, Vivian Lewis, Stacy Allison-Cassin, Mary Chevreau, Ron Knowing

Absent: Katya Borrás

Guests: Christopher Carr

Meeting started 12:04 ET

Welcome from Julie

**1. Approval of Agenda - (Note addition of Guest in 5.3)
Approbation de l'ordre du jour**

Motion to approve agenda by M. Chevreau, seconded by T. Kyle

Motion Carried

**2. Conflict of Interest Check
Vérification du conflit d'intérêts**

None Given

**1. Approval of Consent Agenda
Approbation de l'ordre du jour des consentements**

1.1. Approval of the Minutes of the April 24, 2020 Board meeting
Approbation du procès-verbal de la réunion du CA tenue le
24 avril 2020

Document N° 1

1.2. Board decisions made by email
Décisions du CA prises par courriel

1.2.1. Online Storytime Guidelines Document N° 2
Lignes directrices heures de conte en ligne

1.2.2. Letter to Canadian Publishers Document N° 3
Lettre aux maisons d'édition canadiennes

1.2.3. Marrakesh Guide Communiqué Document N° 4
Communiqué sur les lignes directrices de Marrakech

J. McKenna - reminder that board decisions can be made through e-mail votes, but dialogue must be handled in either a scheduled meeting or a special board meeting. This can be set up with 48 hours notice.

1.3. Report from the Executive Committee Document N° 5
Rapport du Comité exécutif

1.4. Business Arising from the Minutes
Affaires déroulantes des procès-verbaux

C. Middlemass moved to accept, seconded by S. Smith.

Motion Carried

2. Treasurer's Report Document N° 6 **Rapport du trésorier/de la trésorière**

M. Chevreau - budget is currently on track, we should be in very good shape by the end of the year and in a solid revenue position (partly due to cancellation of the 2020 National Forum) We still need to clarify the signatory role and banks seem to be working slower than usual, but moving forward regardless

Motion to receive the statement as published by T. Kyle, seconded by V. Lewis

Motion Carried

3. Decision Items **Points de décision**

3.1. Communiqué on NNELS and MMIWG Report Document N° 7
Communiqué sur NNELS et le rapport FFADA

S. Allison-Carrin - I don't have too much to add beyond what is in the statement itself - it would be really good if we could promote this on a national level.

S. Allison-Carrin moves to open for discussion, seconded by C. Middlemass

Q. T. Kyle - is there a French version? How do interested areas access the link?

A. S. Allison-Carrin - It could be put in your catalogue (best course) or through lib guides or book lists

Q. T. Kyle - how do we promote it?

A. S. Allison-Carrin - We've had discussion on this on the Indigenous Matters Committee (IMC), it could be good to add an accessibility piece

Q. S. Smith - a link would be useful

J. McKenna - I suggest we endorse the statement as is with spelling out NELS (National Network for Equitable Library Service) and including a direct link. If this passes today, I have another suggestions regarding promotion.

Motion carried

J. Once this has been issued, board members should follow up with their own associations to take action and move forward on raising awareness of this communique.

3.2. Get Connected Canada Coalition Document N° 8

T.Kyle - I will make a motion for us to join this coalition, seconded by S. Smith

Motion Carried

3.3. CFLA-FCAB Joint Task Force (Guest Christopher Carr) Document N° 9a/b Groupe de travail conjoint de la FCAB-CFLA

C. Carr joined the meeting at 12:36 EST

S. Allison-Cassin - This joint task force comes out of some discussion from the Ontario Library Association (OLA) Super Conference earlier this year around the work of their committees, and particularly IMC's work around Subject Headings, which became clear then that many current subject headings in Canadian libraries are coming from either the Library of Congress (LoC) in The United States or our outdated, racist, etc. Action this would require significant work beyond the scope of each committee but would be better served as a Joint Task Force between the two committees.

The goal is to create a sustainable process of dealing with the issue going forward and at all levels

J. McKenna - has this proposal been approved by the IMC?

S. Allison-Cassin - Informally, yes.

J. McKenna - I want to ensure that the motion as passed today will be carried out and not put either committee in a difficult place.

S. Allison-Cassin - Yes, I'm comfortable with it.

Motion to allow discussion and allow guest to speak in the board meeting by S. Allison-Cassin, seconded by C. Middlemass.

C. Carr - Our committee is very focused on creating standards and norms on this issue and it would be very useful for a strategy to be developed at a National level.

Q. S. Smith - should Library and Archives Canada (LAC) be taking care of this?

A. C. Carr - Although LAC is interested in this, they are moving away from taking responsibility for standards due to lack of resources, and no longer have the capacity to take a leadership role in this

B. S. Allison Cassin - we are taking a leadership role in terms of advocacy, but not in delivery of this program, as we also don't have the resources to run this program, but need to advocate for this issue on a national level

Q. M. Chevreau - who are the counterparts in the US to deal with this issue as well? Current Status?

A. S. Allison-Cassin - as LoC's terminology and target demographic are not Canadian focused, we (Canada) need headings that are appropriate to Canadians. This is something that is not unique to Canada, as other countries will have their own sets of headings, so this has precedent.

A. C. Carr - I think that in terms of the US, they are looking at us to see what we are doing - as Canada is smaller, we have the ability to be more agile in terms of this type of issue. Things

are changing rapidly in Cataloguing and Metadata Standards and this gives us a chance to effect some real change.

Q. T. Kyle - This is really important work. We are having comments from users that show the importance of this issue on a patron level. For smaller libraries this type of guidance would be incredibly valuable.

Q. V. Lewis - thanks Stacy and Christopher - this is valuable work, I just wanted to quickly come back to the issue of LAC, but want to ensure they would not feel offence at us moving forward on this

A. S. Allison-Cassin - Chris and I are both quite aware of the political nature of this document and it is meant to be helpful, rather than accusatory towards any organization, we have three members of LAC on IMC so they are well aware of the issue. Although we have not approached the Librarian and Archivist of Canada directly yet, we look forward to doing just that in a very positive way

J. McKenna - I can bring this directly to the Library and Archivist of Canada myself

Q. J. McKenna - in your work plan with the committee - Carol Rigby(?) was listed as being tied in, can you expand on that?

C. Carr - we chose Carol Rigby(?), who sits on IMC as a liaison to these issues contained a lot of overlap. If the Joint Task Force goes over, we wouldn't need that position anymore, although Carol may very well be sitting on the committee as well

J. McKenna - We've had other commentaries to the bard about other Task Forces, subcommittees, etc., and the issue of the call out for participation for members in terms of this specific Joint Task force?

S. Allison-Carr - IMC has representation from every member association across Canada, so we would make sure that we have key geographic and member representation in the Task Force

J. McKenna - I call for a vote on the task force as presented

Motion Carried

C. Carr left the meeting t:17 (EST)

3.4. Impact Public Affairs Liaison Liaison avec Impact Affaires Publics

J. McKenna - we have had no meetings with Impact since our last meeting. Once we join the Get Connected Canada Coalition we may have more information on the issue. I will also suggest that we wait on this specific issue until we have an Executive Director.

T. Kyle - I can take on liaison duties with Impact or the coalition until a new Executive Director is brought on.

3.5. Statement Regarding Racism Document N° 10

T. Kyle - this is an issue of national importance, and does tie into our existing statement on diversity and inclusion. I would also like to clarify that this isn't a position statement, this is really meant to be more a communique

S. Allison-Cassin - It is not unusual for organizations or associations to be making a statement on this, as because it is of national importance it is important to acknowledge what is happening. For me one of the things that is important is what work is this statement doing, and who is it doing that work for? In addition it is also important to recognize that there are lots of ways that racism touches the work we do on a daily basis on our library systems.

J. McKenna - can we have a motion to open up this communique for discussion?

Motioned by M. Chevreau, seconded by R. Lewis

M. Chevreau - I think this is really well done and I think you've touched on a lot of points in a really nice way, I did have one question around naming the individuals on the second paragraph, as the issue is so much larger than just those that have led to the current protests

S. Allison-Cassin - My take on it is that saying these names is important because it is about making something that is invisible visible. In these situations of police violence it often is very invisible, so to me it is important. Also I have seen criticism of library statements that specifically don't name names, and therefore is too high level or doesn't see the individuals.

M. Chevreau - If we could just tweak it a little to have it a little more inclusive, that would be good

T. Kyle - The statement "we commit to improving this in light of our strategic plan" may be better stated as pursuing equity and inclusion is part of our intention.

Motion to revise the communique as discussed and have J. McKenna and S. Allison-Cassin work on those revisions before publishing made by J. McKenna.

Motion Carried

ACTION: J. McKenna - We will be talking specifically about how diversity and inclusion will be addressed in the discussion on strategic committee structure and priorities at our next meeting.

1. Discussion Items

Points de discussion

- 1.1. CFLA-FCAB Committees
Comités de la FCAB-CFLA
 - 1.1.1. Liaisons
Liaisons
 - 1.1.2. Strategic committee structure and priorities Document N° 11
Priorités de la FCAB-CFLA et nos comités

Deferred to next meeting

- 1.2. Policies and Guidelines
Politiques et lignes directrices
 - 1.1.1. Code of Conduct Document N° 12
Code de conduit

Deferred to next meeting

- 1.3. Correspondence Document N° 13
Communications
- 1.4. National Forum 2021 & 2023
Forums nationaux en 2021 et 2023

Deferred to next meeting

1. Other Business Autres affaires

2. Next Meeting (July 17, 2020) <https://bit.ly/2VLubhb>

Prochaine reunion (17 juillet 2020) <https://bit.ly/2VLubhb>

1. In-Camera Discussion
Discussion à huis clôt

J. McKenna motioned to move to In Camera at 1:24, V. Lewis seconded
Motion Carried.

2. Left in camera at 1:30 ET

3. V. Lewis left at 1:30 ET

4. Adjourn
Fermature de la séance

Motion to adjourn by S. Smith

Adjourned at 1:56 ET