

Board of Directors Meeting
Réunion du Conseil d'administration

Friday April 24, 2020 – vendredi 24 avril 2020

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom: <https://zoom.us/j/188820604?pwd=bFdHakxmY0RqT09nMENtUzGaDzCz09>

Dial-in: 1.647.558.0588 Canada

Meeting ID: 188 820 604

Password: 675582

Minutes

In Attendance: Todd Kyle, Katherine McColgan, Mary Chevreau, Kirk MacLeod, Stacy Allison-Cassin, Katya Borrás, Ryan Lewis, Christine Middlemass, Sonia Smith, Vivian Lewis, Julie McKenna

Absent: Ron Knowling

Meeting started at 1:03 (EST)

1. Approval of Agenda
Approbation de l'ordre du jour

Moved by V. Lewis, seconded by M. Chevreau

Motion Carried

2. Conflict of Interest Check
Vérification du conflit d'intérêts

None mentioned

1. Approval of Consent Agenda
Approbation de l'ordre du jour des consentements

- 1.1. Approval of the Minutes of the March 13, 2020 Board meeting Document N° 1
Approbation du procès-verbal de la réunion du CA tenue le
13 mars 2020
- 1.2. Board decisions made by email
Décisions du CA prises par courriel
- 1.3. Report from the Executive Committee Document N° 2
Rapport du Comité exécutif
- 1.4. Business Arising from the Minutes Document N° 3
Affaires déroulantes des procès-verbaux

J. McKenna - reminder of recommendation raised by R. Knowing during the previous meeting, suggesting that something be put together for members regarding COVID-19. Could we just add that to the March 13 list

T. Kyle moved, Seconded by M. Chevreau

Motion Carried

2. Treasurer's Report * Document N° 4 **Rapport du trésorier/de la trésorière**

M. Chevreau - I met with the Revenue Development working group this Tuesday. With the cancellation of the National Forum, this has dramatically effected our finances. Expenses were saved by staying put, but there were potential costs added as well (i.e. potential penalties for the Delta Hotel reservation, etc). These conversations are still ongoing and involve CFLA, MLA, and the Delta. Numbers are still in flux right now.

The working group is working on a number of initiatives in the area of revenue generation overall. We will report back with recommendations once we further discussed those potential initiatives

C. Middlemass - shared documentation on stimulus funding opportunities as well as on potential for how to deal with organizations (i.e. Hotels, etc.) on some strategies that may be helpful in dealing with these types of agreements in the current situation with COVID-19

J. McKenna - As we will not be spending funds allocated for events cancelled in response to COVID-19 Pandemic, we can ask the question of what does membership benefit offer this year and we may want to make a plan on how to use this surplus to support members

Motion to accept the treasurer's report by S. Smith, seconded by V. Lewis

Motion carried

3. Executive Director's Report **Rapport de la directrice générale**

No written report submitted as all items are already represented on the current agenda

Committees continue to move work ward on work, from an advocacy standpoint things have changed quite a bit, we're talking on how to move forward with the Canadian Federation of Municipalities for potential opportunities as well

M. Chevreau - Do we have a clear Marketing Strategy, etc.

K. McColgan - Nothing has been developed so far due to lack of resources

T. Kyle - who are we communicating to and on what levels? Having messaging what is our communications role in terms of members of members (misunderstanding of our role overall as CFLA)

K. McColgan - when we were doing the budget for this year, there was the intention of having a full time executive director and a half-time person who would work in a comms role to address exactly these sorts of concerns

4. Decision Items **Points de decision**

- 4.1. 2020 National Forum
Forum National 2020

J. McKenna - We are not having a National Forum in 2020. Messaging was sent to the

organizers to thank them for the work they had put forward before it was cancelled. Question now, are we in support of letting the fall of 2021 be the date once they resume talks with the Delta? This date works schedule-wise with other organizations, allowing Spring 2021 to remain free for Provincial and Regional conferences, but does press upon the currently scheduled Spring 2022 Forum in Quebec. Would this be able to be postponed?

S. Smith - We (ABQLA) have already discussed this, and the concern is that the group who would actually be doing the work is not the current executive. We agree with the need to change the dates and we are willing to help the group in charge at the time (in 2023) to ensure the forum's success in Montreal

J. McKenna -Glad to hear that commitment has been made. So I would like a motion made to have in principle the National Forum be rescheduled the fall of 2021 (MLA) in Winnipeg and the next in 2023 in Montreal (ABQLA)?

Motion made by K. Borrás, seconded by T. Kyle

Motion carried.

4.2. Advocacy Items Questions de plaidoyage

4.2.1. COVID-19 Impact Survey Document N° 5, N° 6 Sondage sur l'impact du COVID-19

K. McColgan - Touched on in the March board meeting, what info can we provide, what support can we give members on this, and due to the changing nature of the pandemic CFLA did not put out any wording on this at the time. A potential suggestion would be to give a short survey of our members to see current status, as well as what they would like to see from CFLA in terms of support.

T. Kyle - we may not need to perform a survey, as this has been done elsewhere, instead we need to find issues for advocacy that align with our goals, our members needs, etc., and how libraries can be a part of that in the future.

M. Chevreau - Who we are and how can we help our members. Large national issues (copyright, broadband, etc.) is where we should be focusing

S. Allison-Cassin - Focus on access to technology is becoming increasingly important. We have a good opportunity of the issues where we can lobby (access, etc.), as the pandemic has highlighted the weak points in the current system. Rather than gathering info of what libraries are doing, it would be better to focus on current, key issues that we could advocate for on a national level - broadband access, publishing, copyright, ebook access, etc.

J. McKenna - Do we want to move forward on a COVID-19 Survey at this time?

T. Kyle - Although no to the COVID-19 survey, a survey focusing on these other issues could be of value

J. McKenna - So we will not proceed with a COVID survey, but will proceed with another sure on key issues

4.2.2. BC Funding Press Release Document N° 7, N° 8 Communiqué sur le financement publique en C-B

J. McKenna - As this is outside of the CFLA purview - being at the provincial level, we won't be making a response

T. Kyle - We could do this, but this needs to be in response to concerns at the federal, rather than the Provincial, level

4.2.3. Fair Dealing Advice during the Time of Covid-19 Document N° 9

J. McKenna asks for a motion to endorse this and release it to share with the membership (with guidance).

Motion made by T. Kyle, seconded by V. Lewis

Motion carried.

4.2.4. CFLA-CARL Communiqué on Federal Court of Appeal Document N° 9A
Communiqué de la FCAB-ABRC sur la décision prise
par le Cour d'appel fédérale
https://docs.google.com/document/d/1di_jXThR1util9q2G44fdH0FX1Weo75dG5EaS1VCFI/edit

J. McKenna - CARL released a joint statement from them and us prematurely (yesterday).
Committee members would like us to endorse the statement

Motion for CFLA to relate a joint statement on the CFLA letterhead to endorse the statement
that the copyright committee has released on this issue

Motion made by M. Chevreau, seconded by V. Lewis

Motion carried

1. Discussion Items

Points de discussion

- 1.1. CFLA-FCAB Committees
Comités de la FCAB-CFLA
 - 1.1.1. Liaisons Document No.13
Liaisons
 - 1.1.2. Terms of Reference
Mandats
 - 1.1.3. Composition
Composition
 - 1.1.4. Support
Soutien
 - 1.1.5. Webinars
Webinaires
 - 1.1.6. Updates
Mises à jour

J. McKenna - Asking for endorsement by the board that we adopt this document outlining the
roles of the liaisons and then appoint liaisons to these committees, with the word "affirming"
replacing the word "ensuring" in the documentation.

Moved by M. Chevreau, seconded by V. Lewis

Motion Carried

J. McKenna - request for Board members outside of the executive to sit on the four committees
in liaison roles as outlined by documentation

Cataloguing ad Metadata Standards - S. Smith

Copyright - R. Lewis

Indigenous Matters - C. Middlemass

Intellectual Freedom - K. Barras

Liaisons will be tasked to work on the terms of reference, mandate, composition of the committees, the liaisons will work together with support from the executive to bring the work back to the board for sign off

Motion to endorse those four in those roles by T. Kyle, seconded by V. Lewis

Motion Carried

S. Allison-Cassin - important to recognize that some of our committee members have been laid off due to the COVID-19 pandemic. Just felt that it was important to share in terms of committee work. Will follow up with a written report when I have the time

1.1. Strategic committee structure and priorities Document N° 10
Priorités de la FCAB-CFLA et nos comités

J. McKenna - These items are not currently connected to specific committees, are tied to our current CFLA strategies. We need to find from committees whether they believe any of these issues should belong with their committees, or if not, what recommendations they (the committees, tied with the liaisons) have

1.2. Policies and Guidelines
Politiques et lignes directrices

K. McColgan - Can be saved for another time

1.3. Correspondence Document N° 11, N° 12
Communications

J. McKenna - correspondence is included so that the board can get understanding of what CFLA is receiving/stating in terms of advocacy requests (the document does not include comments made on social media, etc.)

1. Other Business
Autres affaires

No other business

2. Next Meeting (June 5, 2020) <https://bit.ly/2VLubhb>
Prochaine reunion (5 juin 2020) <https://bit.ly/2VLubhb>

1. In-Camera Discussion
Discussion à huis clôs

Meeting went to in-camera at 2:12 (EST)

Moving out of in-camera 2:22 (EST)

2. Adjourn
Fermature de la séance

T. Kyle made motion to adjourn at 2:22 (EST)

Meeting adjourned