



Canadian Federation of Library Associations
Fédération canadienne des associations de bibliothèques

**Board of Directors Meeting
Réunion du Conseil d'administration**

Friday March 13, 2020 – vendredi 13 mars 2020

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom: <https://zoom.us/j/947674177>

Dial-in: 1.647.558.0588 Canada

Meeting ID: 947 674 177

MINUTES

Meeting called to order at 12:05pm ET

In Attendance: Todd Kyle, Katherine McColgan, Mary Chevreau, Kirk MacLeod, Stacy Allison-Cassin, Katya Borrás, Ron Knowling, Ryan Lewis, Christine Middlemass, Sonia Smith

Regrets: Julie McKenna, Vivian Lewis

1. Approval of Agenda

Approbation de l'ordre du jour

Motion to approve the agenda by S. Smith, Seconded by C. Middlemass
Motion Carried.

2. Conflict of Interest Check

Vérification du conflit d'intérêts

Conflict of interest check by the Vice Chair, none given.

3. Approval of Consent Agenda

Approbation de l'ordre du jour des consentements

- 3.1. Approval of the Minutes of the January 30, 2020 Board meeting
Approbation du procès-verbal de la réunion du CA tenue le
30 janvier 2020
- 3.2. Board decisions made by email
Décisions du CA prises par courriel

Document N° 1

3.3. Report from the Executive Committee
Rapport du Comité exécutif Document N° 2

3.4. Business Arising from the Minutes
Affaires déroulantes des procès-verbaux Document N° 3

Motion to approve the agenda by C. Middlemass, Seconded by S. Smith
Motion Carried.

4. Treasurer's Report Document N° 4 **Rapport du trésorier/de la trésorière**

M. Chevreau - We are where we should be for this time of year (year end is Aug 31), membership dues are at 90%, everything else is pretty much in line, we had predicted that we would make money from the National Forum, but we will have to see how that plays out over the next week or so – happy to present the report as printed (up to February 28, 2020)

No questions

Motion to accept the Treasurer's report by M. Chevreau, Seconded by K. Borrás
Motion Carried.

5. Executive Director's Report **Rapport de la directrice générale**

Report delivered by K. McColgan

Copyright committee is remaining very active, looking to abolish Crown copyright – just had a meeting in Ottawa last week (CARL was at the table) everything is moving online, upcoming meetings to be discussing Crown copyright – either teleconference or zoom. Met with Open Government and Politico as well. Not much else to report (keeping up with emails/updates, etc.)

R. Knowling – this is about Federal Crown copyright yes?

K McColgan – Yes, the current focus is on Federal, rather than Provincial or Territorial. Currently the focus is on Federal and then to move that to the Provincial level through partnerships with our Provincial members

Motion to accept the verbal report moved by M. Chevreau, Seconded by C. Middlemass
Motion Carried.

6. Decision Items **Points de décision**

6.1. Nomination for IFLA Medal
Mise en candidature pour l'IFLA Medal

K. McC – the nomination for the IFLA medal, CFLA had put forward a nomination – CFLA was

the second signer to the nomination

6.2. Nomination for Committee on Accreditation

Mise en candidature pour le Committee on Accreditation

K. McC - There were three nominations and the executive chose a candidate due to the short time line

6.3. CLA Website and Domain Management

Site Web de la CLA et gestion des domaines

T. Kyle – At our last meeting the executive spoke about the current situation with the old Canadian Library Association (CLA) website and determined it should be brought to the Board

K. McC – the impetus was the number of times the CLA website has been hacked. Key issues included:

- 1) There are admin issues, and as the site is an archived one, this slows down changes
- 2) People are still finding their way to the old site, so there is confusion as well
- 3) We are paying to maintain a number of CLA domain names as well with an associated cost
- 4) Library and Archives Canada (LAC) has agreed to archive all issues of *Felicitator*

Motion that we approve the retiring of the CLA website and associated domains, assuring that any CLA publications are appropriately archived moved by C. Middlemas, Seconded by K. Borrás

Motion Carried.

7. Discussion Items

Points de discussion

7.1. 2020 National Forum
Forum National 2020

Document N° 5

T. Kyle - The forum has been cancelled (hopefully postponed) hoping to bring it sometime in the future (potentially fall of 2020), therefore, there is no need to accept the report, too early to tell the effects of this on the revenue/finances for CFLA

K McC. Just for the info of the board, the executive also agreed on this

Given the timeline, we did not feel this was needed to be brought to the full board

Decision was made and reported to the board

7.2. Committee Reports

Rapports des comités

T. Kyle – No reports currently, focus on assuring there is a board liaison to each committee

7.2.1. Presentations at members' meetings

K. McC – we have a lot of board members who attend our member's conferences, and so the opportunity to make presentations at member conferences on the activities of CFLA could be

helped with a standard PowerPoint presentation with the most up-to-date information. There is nothing on this for the immediate future, but should be something Board members should keep in mind for potential presentations at member conferences

T. Kyle – there is an existing slide deck, but it will require updating, members are encouraged to do it, but reach out to staff or the executive for support

7.3. Review of the Minutes of the January 30, 2020 AGM

Document N° 6

Révision du procès-verbal de l'AGA tenue le 30 janvier 2020

T. Kyle – Let the Executive Director know if there are any issues/changes you would like to have done to the minutes

8. Other Business

Autres affaires

R. Knowling – Considering the current issues with COVID-19 is there any current issues/possibilities for best practices regarding the Virus – finding ways to build patron awareness/confidence on how to deal with it without panicking would be to everyone's benefit – perhaps CFLA could facilitate at least information sharing

T.Kyle – appreciated the fact that the PTLC is working on this as well

K McC – Could it be a useful use of our member's list - using our member's list to share what their constituents are doing/best practices on the CFLA list may be a way to facilitate on a national level

R. Knowling – for a lot of librarians it is rather frustrating as emergency planning is often municipal responsibility, while pandemic issues are provincial responsibilities, so any sort of library adapted info (signage/quizzes, etc) could be really helpful

K. McC – I'll draft something

9. Next Meeting

Prochaine reunion

Next meeting scheduled for Friday April 24 12:00pm ET

9.1. Board and Executive Committee meeting schedule

Document N° 7

Calendrier des réunions du CA et Comité exécutif

T. Kyle - Once the schedule has been approved K. McC will send the revised schedule to all board members

Motion to approve the board and executive meeting schedule as presented by M. Chevreau, Seconded by S. Smith

Motion Carried.

10. In-Camera Discussion

Discussion à huis clôs

11. Adjourn

The meeting adjourned at 1:06 pm ET