



Canadian Federation of Library Associations
Fédération canadienne des associations de bibliothèques

**Board of Directors Meeting
Réunion du Conseil d'administration**

Friday December 13, 2019 – vendredi 13 décembre 2019
12:00pm – 2:00pm ET – 12 h à 14 h HE
Zoom: <https://zoom.us/j/484413545>

AGENDA – ORDRE DU JOUR

In attendance: Alix-Rae Stefanko, Todd Kyle, Paul Takala, Chris Middlemass, Norene Erickson, Stacy Allison-Cassin, Sonia Smith, Ryan Lewis, Katherine McColgan, Julie McKenna, Katya Borràs, Ron Knowling, Stacy Allison-Cassin, Chris Middlemass

Regrets: Jonathan Bengtson

1. Welcome and Approval of Agenda

Mots d'ouverture et approbation de l'ordre du jour

Meeting called to order 12:01 p.m. EST

Final Board meeting to take place January 17, 2020 (final meeting prior to AGM).

AGM January 29th at 10:30 a.m. EST, Toronto, Ontario.

Motion to approve: T Kyle. Second: R. Lewis.

2. Conflict of Interest Check

Vérification du conflit d'intérêts

3. Approval of Consent Agenda

Approbation de l'ordre du jour des consentements

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| 3.1. Approval of the Minutes of the November 8, 2019 Board meeting
Approbation du procès-verbal de la réunion du CA tenue le
8 novembre 2019 | Document N° 1 |
| 3.2. Verbal Report from the Executive Committee
Rapport verbal du Comité executive
No minutes - In Camera meeting | |
| 3.3. Business Arising from the Minutes
Affaires déroulantes des procès-verbaux | Document N° 2 |

Motion to approve: P. Takala. Second: S. Smith. Carried.

4. Treasurer's Report

Rapport du trésorier

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| 4.1. Approval of the 2018-19 Financial Review | Document N° 3 |
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Approbation de l'examen financier 2018-19

Will be included in AGM package, issued in early January.

Motion to approve: P. Takala. Second: T. Kyle. Carried.

4.2. November 30, 2019 Budget Report

Document N° 4

Rapport du budget en date du 30 novembre 2019

P. Takala: Need to be mindful that there are some revenue items that haven't been realized: e.g. Supporter/advocacy Revenue of \$10,000. If revenue is not realized by spring, look seriously at activities to make sure a deficit.

Forum: expecting a \$4000 revenue.

Royalties: RDA Toolkit. Could be receiving some but not clear on time for receiving.

Expenses: no significant changes.

There is potential of receiving charitable status. Future Board should pursue.

Revenue Development committee will bring a report in time for the Jan. 17th Board meeting regarding membership, fees, etc.

Motion to receive the 2019 Budget Report: J. McKenna. Second: K. Borrás. Note from P. Takala that a new Treasurer is required. Carried.

5. Executive Director's Report

Document N° 5

Rapport de la directrice Générale

Motion to receive: P. Takala Second: T. Kyle. Carried.

6. Decision Items

Points de décision

6.1. 2020 National Forum Committee Co-Chairs

Co-présidents du Comité de programmation du Forum national 2020

Motion: to appoint Brent Roe and Kerry McDonald as Co-Chairs of the National Forum Program Committee. They have been acting as provisional Co-Chairs since November 25th.

Motion: T. Kyle. Second: R. Knowling. Carried.

6.2. Joseph W. Lippincott Award Nomination

Document N° 6

Mise en candidature au Joseph W. Lippincott Award

This is in regards to a request to support the nomination of Mary Ghikas.

S. Smith: request information on the nominee prior to making a decision. Will defer decision to Jan. 17th.

7. Discussion Items

Points de discussion

7.1. CFLA-FCAB Advocacy Statement

Déclaration de plaidoyage de la FCAB-CFLA

Since November 8th Board meeting, we have received significant feedback regarding the document.

Requesting additional time to continue to review the feedback received by members. This may include consideration for this to be a policy, not a statement.

7.2. National Forum 2020

Forum national de 2020

7.2.1. Forum Program Planning

Document N° 7

Planification de programmation du Forum

Their next meeting is Dec. 17th. Questions/Comments: R. Knowling: Is there a sub-theme for the Forum? Not necessarily, but p. 3 lists program content. T. Kyle: Committee appears to have done a lot of work particularly with provisional Chairs. Much thought in putting together the topics for the day.

S. Allison-Cassin: no Indigenous person/identity on the Committee.

Report will be amended to change titles to "provisional" Co-Chairs.

Additional ideas/thoughts/questions send to A. Stefanko as soon as possible to share with Forum Co-Chairs prior to Dec. 17th meeting.

7.3. OLA Superconference 2020

Superconférence de l'ABO 2020

7.3.1. AGM – AGA

January 29th 10:30 a.m. Notice of meeting required no sooner than 45 and no later than 60 days prior to the meeting. Therefore it is expected to be issued prior to Dec. 15th. Within the notice of meeting document is time/general location, issued to members & on website.

7.3.2. Board Meeting – Réunion du CA

Nominations for new Board members need to be in by Dec. 15th. The slate, in the past, has been as part of the notice of meeting. Most important thing is the AGM notice is out on time.

Board meeting typically follows AGM. Board meeting 1-3 pm. Room booking at noon (for lunch).

7.3.3. CFLA-FCAB Program Session

Séance programmatique de la FCAB-CFLA

Bring awareness to current work of CFLA. E.g. Sustainable Goals, AI for All Project.

7.4. ALA Accreditation Committee Representative

Document N° 8

Représentant(e) au Comité d'accréditation de l'ALA

A notice will be sent to member associations asking for nominations, outside of the one

recommended by ALA representative, Karen O'Brien.

Nomination is not known, but the person will be in place in June 2020.

7.5. Update on CFLA-FCAB's Advocacy Activities

Document N° 9

Mise à jour sur les activités de plaidoyage de la FCAB-CFLA

Document shared with Board, summarized by K. McColgan.

7.6. Committee Updates

Document N° 10

Mise à jour des comités

Workplans in place for 2020 and included in this Board package.

Questions/comments can be directed to K. McColgan who will share with committee Chairs.

8. Other Business

Autres affaires

9. Next Meeting (January 17, 2020)

Prochaine reunion (le 17 janvier 2020)

10. In Camera Discussion

Discussion à huis clôt

In Camera Discussion started at 1:45 p.m.

Hiring Committee recommends hiring of Jack Shand to participate in day-long interviews to take place Monday, Jan. 27th. Motion: to put \$2000 towards hiring of Jack Shand for interviews on Jan. 27th. Moved: A. Stefanko. Second: P. Takala. Carried.

11. Adjourn

Levée de la séance

Meeting adjourned at 1:56 pm EST.