



Canadian Federation of Library Associations  
Fédération canadienne des associations de bibliothèques

**Board of Directors Meeting  
Réunion du Conseil d'administration**

Friday November 8, 2019 – vendredi 8 novembre 2019

12:00pm – 2:00pm ET – 12 h à 14 h HE

Zoom: <https://zoom.us/j/484413545>

**MINUTES**

In attendance: Alix-Rae Stefanko, Todd Kyle, Paul Takala, Chris Middlemass, Norene Erickson, Stacy Allison-Cassin, Sonia Smith, Ryan Lewis, Katherine McColgan, Julie McKenna

Regrets: Katya Borrás, Jonathan Bengtson

Absent: Ron Knowling

**1. Welcome and Approval of Agenda**

**Mots d'ouverture et approbation de l'ordre du jour**

Call meeting to order at 12:03 pm EST

By way of welcome: draw attention to Strategic Plan; and our Mission as united voice of Canadian libraries; Vision, 4 strategic priorities. This Board is composed of 12 directors from across Canada. We are the legal authority and governing body for CFLA. We are accountable and have a responsibility to the CFLA and affecting its mission.

A. Stefanko : Motion to approve today's agenda.

**2. Conflict of Interest Check**

**Vérification du conflit d'intérêts**

No conflict of interest declared.

**3. Approval of Consent Agenda**

**Approbation de l'ordre du jour des consentements**

It was moved by T. Kyle and seconded by P. Takala to remove all items from the Consent Agenda. Carried.

- 3.1. Approval of the Minutes of the September 27, 2019 Board meeting Document N° 1  
Approbation du procès-verbal de la réunion du CA tenue le  
27 septembre 2019

Note a couple of discussion pieces: CFLA 4<sup>th</sup> AGM Wed. Jan. 29<sup>th</sup>; Revenue Development committee includes Alix-Rae, Tony Del Monaco (HPL), Paul, Katherine – have met once since last Board meeting – collecting background documents. Katherine to provide an Elections Campaign report for next Board meeting

Motion to approve: A. Stefanko. Seconded: C. Middlemass

3.2. Board decisions made by email  
Décisions du CA prises par courriel

3.2.1. Letter of Support for Toronto Public Library

Document N° 2

For purpose of minute taking, there are no specific rules as far as electronic voting goes. We default to Robert's Rules of Order. The only thing that is required to be recorded in the minutes is the outcome (adopted or lost). Refer to RONR as for procedure on counting of votes (this is generally not supplied unless agreed to by the Board). The vote will be ratified at today's Board meeting; the motion was carried and approved by the Board of Directors on October 21, 2019 with a counted vote of 10 in approval and 2 opposed.

Motion to approve: N. Erickson. Seconded: S. Smith. Carried.

3.3. Report from the Executive Committee  
Rapport du Comité executive

A Stefanko: verbal report: On Oct. 25<sup>th</sup>, the executive committee met; met again Oct. 31<sup>st</sup> with the prime function of the group discussing issues occurring in the past few weeks with regards to the Intellectual Freedom committee, the Forum, and the Advocacy statement.

A Stefanko: motion to accept report. Seconded: J. Middlemass. Carried.

3.3.1. CFLA-FCAB signatory to WIPO Letters  
<https://www.keionline.org/31873>

Document N° 3, N° 4

CFLA is an official observer to the WIPO meetings. Tremendous amount of work on adoption of exceptions for preservation purposes (on an international state). Agreed that CFLA would be a signatory of the WIPO letters dated Oct. 21<sup>st</sup> and Oct. 23<sup>rd</sup>. Motion is CFLA Board ratify the letters.

Motion to approve: P. Takala Seconded: C Middlemass. Carried.

3.4. Business Arising from the Minutes

Document N° 5

Affaires déroulantes des procès-verbaux

Motion to accept document as provided: P. Takala. Seconded: S. Smith. Carried

**4. Treasurer's Report**  
**Rapport du trésorier**

2018-19 Financial Review

## Examen financier 2018-19

The financial review is not part of today's Board package. K. McColgan: provide a brief update. Need to pass at December Board meeting so it can be part of AGM package. Will have it ready to approve receipt of the report. If needed, we can have a quick Board meeting prior to December Board meeting if discussion is needed. P. Takala and K. McColgan will plan and report back to the Board. Financial review will be circulated electronically and Board members will be asked to issue their vote.

### 5. Executive Director's Report

Document N° 6

#### Rapport de la directrice Générale

A Stefanko: Motion to accept the report as received. T. Kyle: Seconded. No questions or discussion. Carried.

### 6. Decision Items

#### Points de décision

Recognize that there were no specific outlined decision items for today, but there may be motions that arise from discussion items.

### 7. Discussion Items

#### Points de discussion

##### 7.1. National Forum 2020

Forum national de 2020

<https://docs.google.com/document/d/1wm5q1qLORHa0UCvugeV36MiKcxiV5Cluu2ZsxSTUNM/edit?usp=sharing>

P. Takala: confirming that the Google doc is a state of planning as of today, correct? A Stefanko: correct.

A Stefanko: MLA conference planning well underway as well (K. McDonald current MLA President). Subgroup responsible for dealing with logistics: exhibit hall, sponsorships, registration, etc. Questions are already being received about the Forum/Conference as far as registering, planning, etc. Registration will go live prior to OLA (mid-January).

T Kyle: gives us (Board) a timeline for creating Forum program; mid-January.

##### 7.1.1. Forum Program Planning

Document N° 7

Chair resignation; and one Forum planning committee member. The National Forum planning committee met this past Tuesday (Nov. 5) and it was a productive meeting. There is some discussion on who to add to the committee. Looking for a Board member to supply a leadership role as part of the Forum planning.

S. Allison-Cassin: Lost a member of the program committee (because of resignation from IF committee). Consultation would have been appreciated given the importance of the Forum and the way IF was playing a role in the program.

T Kyle: The Forum is an opportunity for the profession to gather and discuss varying points of

view. Forum program committee expectations need to be clear – and determining the outcome isn't one of them.

A Stefanko: how do we move forward is our focus at this meeting.

J. McKenna: Prompting questions at the end of the document that get to 'what are the desired outcomes of the Forum' is good. Think of who the audience is at the Forum and what the desired outcomes are.

Discussion surrounding importance of Forum as a venue/platform for discussion on intellectual freedom and other complex issues.

A Stefanko: There is an obligation for reporting, both for the Committee and for the Board. It is important that, five months out from the Forum, we have confidence in how it is developing.

Plan was it would be an A/B program (topic in the a.m., topic in the p.m.). IF was selected as a recommendation that came out of the 2018 Forum, in an April CARL meeting, and in a letter to BCLA. IM committee has put vast amount of work in the last few years and it was natural and fitting that it be part of/attached to Manitoba conference.

P Takala: One suggestion: "The great debate", sets things up as opposing viewpoints – change to 'great dialogue' or similar. Great opportunity for all sides to learn more about other positions. Set this up to bring us more together than tear us apart.

C Middlemass: Need to take this back to neutrality Not as an either/or but rather on "uploading legal obligations and questioning values". Is there something in there to work with? Best we can hope for is we open the door to talk about it.

S. Allison-Cassin: Committee spent a lot of time as to how to have this dialogue that takes place with respect.

A Stefanko: Forum planning committee is moving forward but there is space on the committee for more to participate. There is a new member of IFC: Brent Roe (Laurentian University).

K McColgan: couple of suggested names from the Tuesday meeting with the Forum planning committee.

A Stefanko: co-Chair model? The committee has a few things to discuss. In terms of Board responsibility, we do not have a name to put forward to appoint that person because those discussions are still ongoing.

J McKenna: does Board member liaison have to be continuing as a Board member? A

Stefanko: not necessary because of the opposing timelines; if sign on for the responsibility, you will take that responsibility forward.

## 7.1.2. Committee Composition

Document N° 8, N° 9

## 7.2. CFLA-FCAB Advocacy

### Plaidoyage de la FCAB-CFLA

#### 7.2.1. Statement

Document N° 10

Déclaration

<https://drive.google.com/file/d/1B6yW1bhhVrP5E6MTLr86n2Q1sz60zKdD/view?usp=sharing>

A Stefanko: Board members have had limited time with the document in terms of reading it word for word. It strives to present to the members CFLA's role as an advocacy organization, how we engage, type of work taken on (e.g. federal government advocacy versus national advocacy for libraries).

Goal is to approve it as a Board in December. Take time to review, edit and discuss. Valuable to have feedback from member associations (through the Board) so this will allow time to take it back.

#### 7.2.2. Library community engagement

Document N° 11, N° 12,

Letters; from C Poitras, R. Beaudry, from a group of librarians from BC (but not representing BCLA), petition on change.org of which names were sent (273 names) just today. Most from Canada. "Members of members" but also community members could sign on to this petition. As a Board, we can receive the letters and accept their receipt. T Kyle moved receipt of the letters. N Erickson seconded. Discussion: There is some indication of expectation of a response from G. Bird (letter from librarians). Carried.

#### 7.3. National Forum 2022

Document N° 14

Forum national 2022

(Covered prior to 7.2 in interests of time).

ABQLA Unanimous consent for them to continue forward to host 2022.

A Stefanko: Motion that CFLA Board endorse the opportunity to engage with ABQLA for a National Forum in conjunction with ABQLA conference in 2022. Second: S. Smith. Carried.

### **8. Other Business**

#### **Autres affaires**

#### 8.1 Code of Conduct for Board and for committees

Can be referred to the Executive Committee for discussion.

### **9. Next Meeting (December 13, 2019)**

#### **Prochaine reunion (le 13 décembre 2019)**

### **10. In Camera Discussion**

#### **Discussion à huis clôt**

### **11. Adjourn**

#### **Levée de la séance**

Move to adjourn 2:17 EST.

Notes :

\* = Documents to be distributed at a later date  
Les documents seront distribués plus tard