



Board of Directors Teleconference

January 18, 2019

12:00 p.m. - 2:00 p.m. EDT

Zoom conferencing

Connect: <https://zoom.us/j/613675170>

Minutes

Attendance: Alix-Rae Stefanko, Paul Takala, Jonathon Bengtson, Robin Canuel, Julie McKenna, Katherine McColgan, Todd Kyle, Norene Erickson, Kathryn Rose (minutes)

Regrets: Christine Middlemass, Camille Callison

1. Approval of Agenda

Any additions for other business?

R.Canuel : Email R. Canuel and Katherine Hans of ABQLA received from Peter McNally in December. Wondering if there was a formal response. A.Stefanko cannot recall the email.

ACTION: R.Canuel will forward again, and copy Katherine.

J.McKenna: business arising from minutes – IFC and the issue regarding the newspaper education program. We were to hear more about it this month

Another update – national forum update from Lionel 2019 forum potential. Added under other business.

Agenda approved with the two additions. P.Takala moves. Accepted

2. Conflict of Interest Check

None declared

3. Approval of Consent Agenda

3.1. Minutes of the December 21, 2018 meeting

Document N° 1

3.2. Board Approvals made by email

3.2.1. Letter of support to VPL

3.3. Report from the Executive Committee

Document N° 2

3.4. Business arising from the minutes

3.4.1. No report from business arising from the minutes. No updated report for the consent agenda.

3.4.2. Need to highlight the minutes with actions and decision points

MOTION: Acceptance of the Consent Agenda.

Moved by T.Kyle. N.Erickson seconds. Motion carries.

4. Treasurer's Report

K.McColgan: this was a placeholder on the agenda, and we don't have much to discuss as it was covered in December. Opportunity for updates of reports.

J.McKenna: been through bank reconciliations and looking through for the next treasurer reports, K.McColgan and have been back and forth with questions. Everything looks good. Waiting to hear back from bank. Requested an increase on the credit card to carry out business. The banker will continue to push this forward. Waiting to hear back. Business as usual and as expected

5. Executive Director's Report

K.McColgan: would regularly have an update for Dec 31. The report for the AGM documentation is a full report that we are providing to the members. Felt that would be sufficient member update. Busy January ramping up for the AGM. Working on that. OLA has agreed to print off the annual report. Will gather all the photos together to ensure we aren't missing anyone. Require more logos due to new members. The executive committee will take a quick look over the documentation for omissions and errors. Should have something by the start of next week for us to look at. Heard back from AGM – meeting room is being updated on the website. One of the rooms in the Intercontinental. Following up with OLA about the board menu. Did not prepare committee report for the meeting package because the committees hadn't met in time for the package. Copyright – has met working on statements – Marrakesh treaty, CUSMA – the extension of 20 plus and technological measures, and a statement on ebooks. IFC met on January (Wednesday) – talked about post media statement, statement on library use and the working group formations to work on tool kit and statement. Library space use statement – was significant communication on the expectation for the document over the holiday. The document shared was not meant to be shared and was not prepared in response to VPL. A draft document shared with the committee to discuss where the document would go. When the document is further along, the board will see a formalized draft. CCR, a benefit of CARL, member of Canadian consortium of research – different organizations that are concerned with academe. They do a funders breakfast each year – informal gathering – there were SSHRC, NSERC, CFI, CIHR, provide updates on business, networking and communication. Granting councils are going through strategic change. CFI received a commitment for ongoing funding this year. Working on putting into place permanent funding models. SSHRC has a new program and non-profits can qualify for

Connections grants. Comes up every year. May 1 may be attainable – fund up to 25,000 for a gathering. Would like to think about what we could apply for – NIKLA meeting? Or other areas of committee work? Will let the board know more as things move along.

A.Stefanko: no committee working groups. Katherine and A. Stefanko have been working through developing on how we gather information from the committee minutes that happen in between board meetings. Helpful for the board to see the information. Perhaps a template for the committee to improve the information we get back from the Board and convey information to the board.

A.Stefanko: Annual report that is about to come out for 2018 – will it be Jan 1 2018 to Dec 31 2018 or will it cover the fiscal?

R.Canuel: wouldn't it be the annual report of the board? We change in January

K.McColgan: it is a mixture. Maybe we want to make a decision on this? Calendar year? Report on activities over the past calendar year.

T.Kyle – report on the fiscal year that ended during that year.

ACTION: define the year clearly for the reports for next year's AGM and annual report.

6. Discussion Items

6.1. Board Orientation Package

Document N° 3

A.Stefanko: N.Erickson provided a powerpoint on the orientation process. Included in the package
N.Erickson: welcome changes to the powerpoint. Helpful if the board members took a look and make suggestions on wording or omissions. For new members to get a snap shot on the work of the board. When the policies are approved, the new policies will need to be included in the document. The document hits the highlights to avoid being too text heavy.

T.Kyle: looked through it quickly – think it is excellent. Question: our plan is to put this on the website correct? It's not confidential, correct?

N.Erickson: It doesn't contain any links to confidential material or internal links, so there is no need for it to be public.

T.Kyle: may be good for someone considering to be a part of the board to have access.

ACTION: will be posted to the website. Will be translated into French. And will be included in the board package to be prepared for the January 30th meeting.

K.McColgan: Deadline. Looking at getting the package out next week. If the board could look in the next few business days and submit suggestions.

Will be able to make small translation changes on her own.

6.2. Lobbying Grassroots proposal

* Document N° 4

K.McColgan: we haven't received this document as this point. Will bring it back to the new board on Jan 30, or February. Proposal is to work over the summer. Developing projects so that members can use it in their jurisdictions. We're to look at plan and rollout and the type of information to use, and agreement from the Board to move forward on these issues.

6.3. Annual General Meeting

<http://cfla-fcab.ca/en/meetings/annual-general-meeting-2019/>

Discussion regarding administration and activities of the AGM.

A.Stefanko: We can get into the room early, and will be able to call to order at 10:30. Zoom is ready, and the link is on the agenda.

ACTION: KM: reminder to go out this afternoon – hasn't received any forms for the AGM. Need to get those in by next week. Deadline next Wednesday. KM: have a camera, and floor microphones. Trying to do it without spending significant funds on AV.

A. Stefanko : parliamentarian, Jim Lochrie will be there as well. Executive members will go over documentation on Tuesday morning.

6.3.1.2019 Elections

Document N° 5

A.Stefanko: electing the newest board members to their two year term. We have a full slate. Because the members elect the board members, we don't have any more action that the board needs to take on this. K.McColgan: Matter of information – we are still working on cultivating a few officers for the board. Working to have treasurer and secretary positions. May end up going to a table discussion. May not have a slate to present.

N.Erickson: will put forth a nomination for herself for secretary.

A.Stefanko: within the AGM – look to confirm the meeting schedule for the remainder for 2019 – 4weeks vs 6weeks.

ACTION: N.Erickson – note error in the document on the meeting schedule. AGM noted as January 3rd. Correction to 30th.

ACTION: A.Stefanko: initial board meeting – board is tasked with officers. Past chair, or this notion of a 5th member. Important at this

meeting if we are moving forward with an Executive Committee of five, that we name that individual.

T.Kyle: member at large position?

6.3.2. Annual Report

7. Decision Items

7.1. IFLA Governing Board Nomination

K.McColgan: recommendation from Canadian rep: Dianne Cohen. Associate Dean at McGill. Senior director of planning and resources. Involved in IFLA for many years. Support from a number of organizations. Recommendation that we endorse her nomination. Governing board for two year term.

MOTION: The Board to endorse Dianne Cohen nomination to the Governing Board of IFLA for a two year term, renewable, to a four year term. Mover: R. Canuel. Second: J. McKenna. None opposed. Motion carries.

7.2. BIBFRAME Readiness Task Force

K.McColgan: hasn't yet have a discussion with Chris Carr yet. Emailed him that the board wanted to send out a call more broadly, and he is aware that the board has discussed it. Communicated that the board was happy with the framework for the task force.

7.3. NIKLA-ANKLA Membership in CFLA-FCAB

A.Stefanko: name of an organisation looking to form. Meeting on Tues Jan 29th 1-3 at Ryerson to discuss the on-going work to form a national body on indigenous libraries and archives.

K.McColgan: we can defer to the next board meeting. Conversation at the EC the expressed wish that NIKLA could join like the northern libraries did. Gratis for a new member. Wait until the group can meet and their direction as an organization, and then look at a formal request from them at that time.

J.McKenna: agrees with this recommendation. Need to wait until the organization forms and see how its formation changes CFLAs bylaws.

K.McColgan: is there a board member who will be present at that meeting?

J.McKenna: will be there.

A.Stefanko: there is also a ZOOM link for individuals to attend.

ACTION: J.McKenna will attend and report back

K.McColgan: Announced an international forum in Ottawa in May 2019. 2000 people ground around the world. Partner countries who have agreed to open government. Call for recommendations – thought it was proposals. It was for the general themes of the three day conference. Set up a meeting with treasury board – they will be sending out a call for proposals to submit for program and panel discussions. CFLA should be involved. Could have a good panel on what libraries are doing for open government. Once I see the themes, we can compile the panel. Attending – not by invitations, but they limit who can attend. Submitting a proposal will increase the chances of getting an invitation. Looking for attendees to a live stream. Talked about how libraries could partner to have a space and broadcast those forums. Interested in that idea. Only group that indicated that kind of support to them. CFLA should send out information and get expressions of interest for those willing to provide space. Does not have any documentation to provide to the board at this point. As for expressions of interest over the three days. General information only at this point.

T.Kyle: CFLA should try to get engaged in this area, and there were calls for it in the strategic planning process. Need to put our voice in that conversation. Invitation for participation, members of the profession, or public or academic community participation? KM – later. TK – there are already some involved. Markham encourages community to use open government data. Very position that we are involved in it.

P.Takala: would be happy to host. If they are going to stream part, need that streaming schedule to get promotion together. The early we get details, the earlier we can get information out.

A.Stefanko: do you need anything from the board?

K.McColgan: will of the board to move forward?

Can I send out a general call for interest with a promise of more information as it is available. Will share the themes with the board for discussion on possibilities for panels.

DECISION AND ACTION: CFLA endorsing the open government partnership and the details discussed – K.McColgan will send out communication regarding participating in May 2019.

ACTION: J. McKenna suggests we should also send this to the committees and get their perspectives back on possible panel topics.

MOTION: CFLA would like to move forward on the Open government partnership and communication

further with the membership. J.McKenna Moves.
Seconds by R.Canuel. Motion passes.

7.5. Girls Who Code Partnership

Document N° 7

A.Stefanko: information from an email from January 7th.

K.McColgan: no position at this point. Wanted to raise it because we have been approached on possible partnerships. Is there any additional information on programmes we are already involved in? Does it compete with other programmes that we are already involved in?

T.Kyle: Already knew about through FOAPAL. Don't see any points of competitions. Another resources. Not sure what CFLA would be doing with it other than just communications. OLA may not have something like this. Concept of a programme only for girls is problematic for a library, that only restricts on numbers and capacity.

A.Stefanko: push this back to next Executive Committee – not in a position to make a decision today.

DECISION: defer to executive meeting, and K.McColgan will make a recommendation to the Board at a later date

7.6. CFLA-FCAB Statement on CUSMA

Document N° 8

K.McColgan: document has been worked on heavily through Copyright committee working group. What the term extensions are as fall as our right in Canada. Question of what really does it mean extended by 20 years and what effects does that have on research and access to information, and repurposing information. Group shortened it into points we've already been dealing with already. Put together some recommendations on how the government could manage accepting a term of an additional 20 years on copyright in a Canadian context. Registration form put into place – so from those who want the additional 20 years they have to apply. Way to track people down for those who want the extra 20 years. Make sure they don't prohibit the work what LAMs are already doing. Expanding rights under fair dealing to accommodate the term extension, and we don't want to inhibit TMs, and we don't want to extend Crown Copyright.

J.McKenna Accessibility. Is text transferability in peril due to CUSMA? I don't know enough about the issues? They allude to that in the body of the document – 5th line from the bottom.

T.Kyle: interesting to see feedback from members –

issues about term extension. Questions whether CLFA would come out in opposition. The committee has said that the term extension cannot be changed, but here is how we mitigate it. The right approach, but I'm not sure that will be satisfactory. Some members are agreeing with Open Media. P.Takala: well thought out position that is constructive. Important that we have a balanced response. Clearly articulates a balanced approach. It's not likely to be renegotiated. Are they looking for us to adopt or endorse?

Motion: P. Takala that we endorse the statement on CUSMA as presented, with the provision that we refer question about accessibility to them for followup. Todd second. Motion carries.

A.Stefanko: this will be dated January 18th 2019.

K.McColgan: followup on T.Kyle's questions – made some waves when the negotiations were underway about the additional 20 years. Statements opposing were made at that point. The conditions are now in the agreements and now we made recommendations. CFLA was in conversation with Open Media – not in total agreement, so we released on our statement.

T.Kyle: we shouldn't contradict past statements, so we should find that and recirculate it.

ACTION: KM will look for the communication.

7.7. National Forum Memorandum of Understanding

Document N° 9

K.McColgan: very draft document. Open for comments.

Discussion ensued.

A.Stefanko: if there are further edits, send along. Presented for information. Will look to approve it at a later date.

J.McKenna: can this be sent as a word document?

ACTION: Katherine McColgan will share this with the Board as a google doc for commenting.

ACTION: can this be brought back to the Jan 30th Board meeting? Comments to come by next Wednesday, January 23rd.

8. Committee / Working Group Reports

Verbal reports in the ED

9. Other Business

9.1. Newspaper education programme Post Media

A.Stefanko: go back to the IFC committee – met on Wednesday. Robin was present for the conversation. The statement as it was written, the board did not endorse it. Wanted to have a revised

document for a CFLA perspective. KM would look through the document and make some suggestions. No timeline set, and not sure she could get to it before the AGM.

J.McKenna: N.Erickson raised a point – legal issues associated with Post Media – we shouldn't criticize Post Media for following the law.

K.McKenna: statement issues was endorsed by BCTLA – and issued by an individual.

ACTION: Discussion about renewal of positions on committees ensued. We need to look at IFC renewals. K.McColgan will have the conversation and send out a call for interest.

A.Stefanko: the board will endorse recommendations from committee chairs.

9.2. National forum 2019-01-18

A.Stefanko: Discussion with FMD about Forum 2019. FMD is not a member, but the MOU requires a partner organization. Not sure if the non-member will be an issue or not.

R.Canuel: There may be a few other collaborators, like ABQLA, with the FMD conference.

T.Kyle: may change the perspective of the joint forum issue if there were other members.

A.Stefanko: The question is: does CFLA want to put off a forum in 2019. Then we can move forward with the conference in Montreal in October.

P.Takala: as long as our members in the province are supportive of the participation, then it's a good idea.

K.McColgan: Lionel reached out to K.McColgan and A.Stefanko suggesting a meeting at OLA to talk about strategic partnerships moving forward. The idea of making a board observer on respective boards will come up. Todd Kyle interested in joining the conversation.

T.Kyle: we have to make a decision one way or another on the conference.

Decision: The Board recommends not to pursue a 2019 Forum with FMD for the fall owing to lack of resources and short timelines, and leaves any possible future proposals for 2019 forums to the discretion of the incoming board.

10. In-camera Discussion

None

11. Next Meeting January 30th, Toronto, Intercontinental Hotel

Document N° 10

12. Adjourn 2pm ET

Notes: * = To be distributed at a later date