

Indigenous Matters Committee / Comité des Affaires Autochtones

Mandate

http://cfla-fcab.ca/en/about/committees/indigenous_matters_committee/

The Indigenous Matters Committee (Comité des Affaires Autochtones) exists to

- explore issues and identify work-related concerns and identify current work and sound practices related to the service offerings of libraries, archives and cultural memory institutions with and for Indigenous (First Nations, Metis and Inuit) peoples on behalf of CFLA-FCAB
- promote initiatives in all types of libraries that advance and implement meaningful reconciliation as addressed by the Truth and Reconciliation Commission report and in the Calls to Action
- to promote collaboration on these issues across all Canadian memory institutions including, libraries, archives, museums, and educational and cultural organizations, and
- to monitor ongoing progress in these areas.

Responsibilities

The Indigenous Matters Committee will work within existing CFLA-FCAB policy (i.e. communication, external partnership, etc.) working to:

- Engage and liaise with existing committees and working groups within CFLA-FCAB and its member associations in order to maximize the efficacy and impact of library services to Indigenous peoples at national and international forums;
- Prepare for, and participate in (at the direction of the Board), advocacy initiatives directed toward supporting Canadian library services to Indigenous peoples
- To develop supporting documentation on Indigenous matters in Canadian libraries and librarianship
- To advise or represent CFLA-FCAB on Indigenous perspectives and matters at Canadian forums and at international forums such as WIPO and IFLA as required
- Prepare and submit quarterly update reports to CFLA-FCAB via the info@cfla-fcab.ca email.

Procedural Rules

Members

- The Chair of the Committee will be selected by the CFLA-FCAB board following the association's Committee Policy, this role has a two-year term limit with an option to continue once at the discretion of the board
- A liaison from the CFLA-FCAB board as an ex officio member

- The Vice-Chair will be appointed from among the members of the Committee, this role has a two-year term limit.
- Members will be selected by the Chair with the goal of representation across the Canadian Library landscape, both geographically and across the profession with preference given to librarians of Indigenous ancestry to prioritize Indigenous voices on Indigenous matters
- Members must be a member of at least one CFLA-FCAB member organization and will serve on the committee as subject matter experts and not organization representatives
- At largest this committee will have 10 members. For short-term projects/reports that require additional membership, the committee will follow the process to present a task force to the CFLA-FCAB Board for the establishment for the term of the work.
- Members selected to serve on the committee have a two-year term. If they would like to continue to serve additional terms after those two years, they will have to respond to the annual call for members and be selected for membership. There is no limit for consecutive terms as a member of this committee.

Meetings

The entire committee will meet 10 times a year. Meetings will be via electronic means such as teleconference, or online.

Where needed the parliamentary authority for meetings will be the most recent version of Robert's Rules.

Minutes

Minutes of each meeting shall be kept and circulated to the members of the Committee, the committee's CFLA-FCAB board liaison, and the Chair of the CFLA-FCAB Board of Directors.

Recommendations and Reports

Committee recommendations and reports will be submitted in writing to the CFLA-FCAB Board. Documents will include both suggested action and justification for the recommendations. The Chair of the Indigenous Matters Committee or other designated representative of the Committee will be invited to attend any session during which recommendations pertaining to Indigenous people and/or reports are scheduled to be discussed.

Revision of the Terms of Reference

The Committee will review its Terms of Reference every two years and seek appointments/re-appointments from the member associations and may recommend Charter revisions to the CLFA-FCAB Board.

Current Committee Members

Kirk MacLeod, Chair
(member of LAA)

Member of the James Smith Cree Nation (Treaty Six Territory)

Team Lead, North

Alberta Law Libraries

Alberta

kirk.macleod@just.gov.ab.ca

MEMBER ONE

(ASSOC)

Job Title

Institution

Province

Email@ameailaddress.com

MEMBER TWO

(ASSOC)

Job Title

Institution

Province

Email@ameailaddress.com

MEMBER THREE

(ASSOC)

Job Title

Institution

Province

Email@ameailaddress.com